



Government of India, Ministry of Finance, Department of Revenue

भारत सरकार, वित्त मंत्रालय, राजस्व विभाग

Central Board of Indirect Taxes and Customs (CBIC)

केंद्रीय अप्रत्यक्ष कर एवं सीमा शुल्क बोर्ड (सीबीआईसी)

Office of the Additional Director General of Systems

प्रणाली महानिदेशालय के अतिरिक्त महानिदेशक का कार्यालय

GST and Central Excise, GST Bhavan, 1st and 5th floor,

जीएसटी और केंद्रीय उत्पाद शुल्क, जीएसटी भवन, पहली और पांचवी मंजिल,

No. 26/1, Mahatma Gandhi Road, Nungambakkam, Chennai -600034

सं. 26/1, महात्मा गाँधी रोड, नुगंबक्कम, चेन्नई-600034

File No: DGSYS/APP/CZU/RGMO/1/2025-ACES/GST O/o-ADG-DGS-ZU-CHENNAI-Part(1) Dated 09-02-2026

ADVISORY No. 04/2026 - Procedure for filing HSNS Declaration in Form HSNS DEC-01

Sub: HSNS Cess - HSNS Declaration Filing Procedure in the CBIC Taxpayer's portal -
Regarding.

Attention is invited to The Health Security se National Security Cess (HSNS Cess) Act, 2025 notified on 16.12.2025 and introduced with effect from 01.02.2026.

2. The HSNS Cess Application functionalities are developed and hosted on the designated Portal (www.cbic-gst.gov.in) (herein after referred to as the 'Portal').
3. The step-by-step procedure for Filing Initial Declaration in FORM HSNS DEC-01 on the taxpayer portal i.e., 'www.cbic-gst.gov.in' with screenshots is detailed in ANNEXURE-A.
4. Similar Advisory for filing fresh declaration in case of any change in the parameters relevant for the computation of Cess, or in case of installation, addition or commencement of any machine or process will be issued shortly.
5. The above advisory may be widely circulated to sensitize the field officers and trade.

**Digitally signed by
Sahil Inamdar
Date: 09-02-2026
18:12:50**

साहिल इनामदार | Sahil Inamdar

अतिरिक्त महानिदेशक | Additional Director General,

प्रणाली महानिदेशालय, चेन्नई | DG Systems, Chennai

To

1. All the Pr. Chief Commissioners/Chief Commissioners of GST Zones.
2. The Pr. DG/DG, DGGI/DGGST/DG (Audit)/DG (TPS).
3. The Commissioner, GST (Policy Wing).
4. The Commissioner, Central Excise (Policy Wing).
5. All the Pr. Commissioners/Commissioners of GST.
6. The Pr. ADG / ADGs of Systems, New Delhi/ Bengaluru / Kolkata/ Mumbai
7. The Joint Secretary, TRU 1
8. The Joint Secretary, DOR.
9. Web master, CBIC

Copy submitted to.

1. The Pr. Director General, Systems & Data Management, New Delhi -----for information
2. PS to the Member (IT) ----- for information.

ANNEXURE-A: STEP BY STEP PROCEDURE FOR FILING FORM HSNS DEC-1

1. The portal for HSNS cess is www.cbic-gst.gov.in.



2. Click on HSNS> **HSNS CESS Login** which leads to the relevant Taxpayer Login

Central Excise

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Central Board of Indirect Taxes and Customs
Ministry of Finance - Department of Revenue

Health Security Se National Security Cess

HSNS Cess Login

CHTPR0365MHS010

vxzqx

vxzqx

LOGIN RESET

Existing User

Forgot Password Unlock account

New User

New Registration ERN Login

Know your Jurisdiction

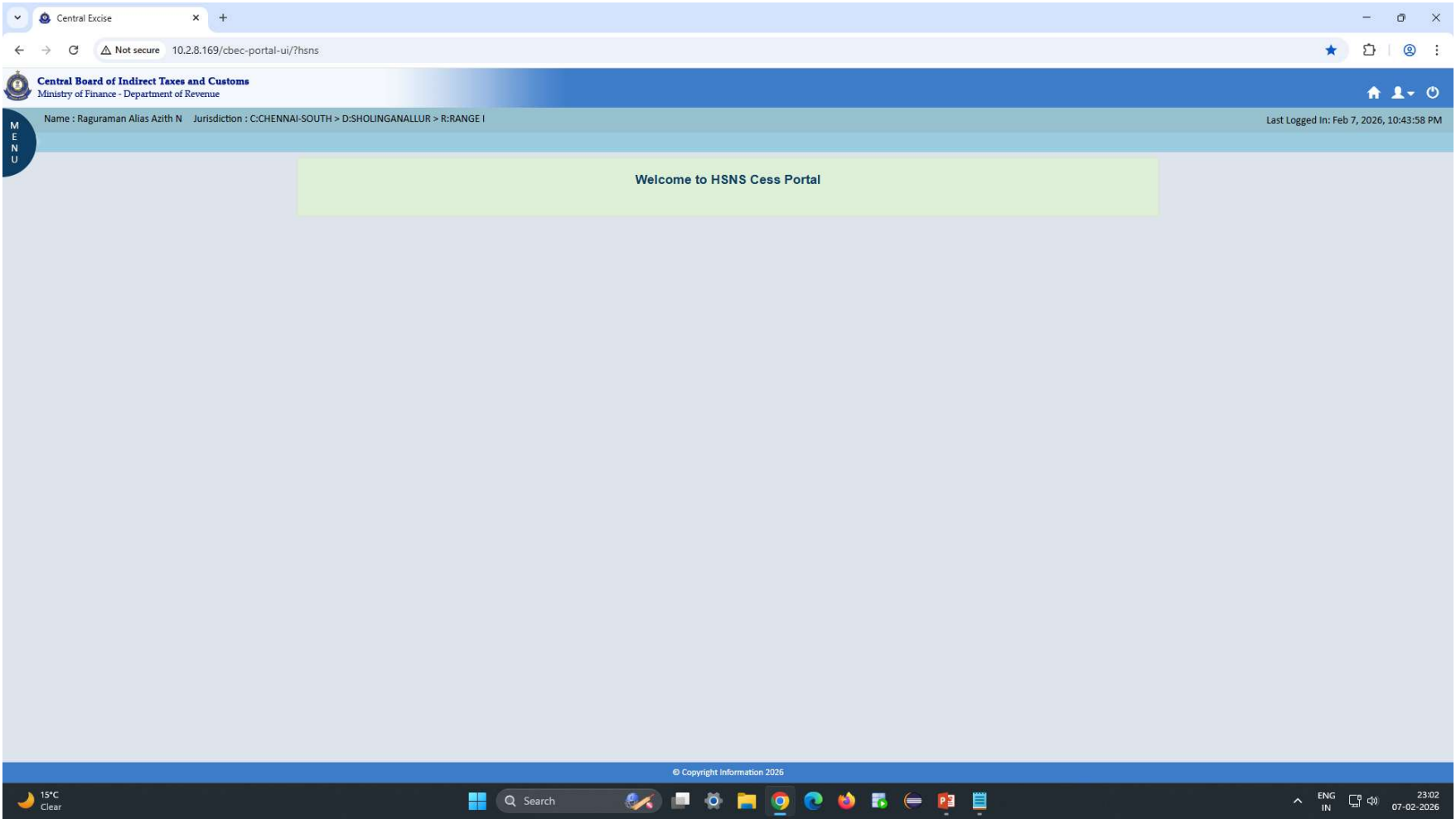
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15°C Clear

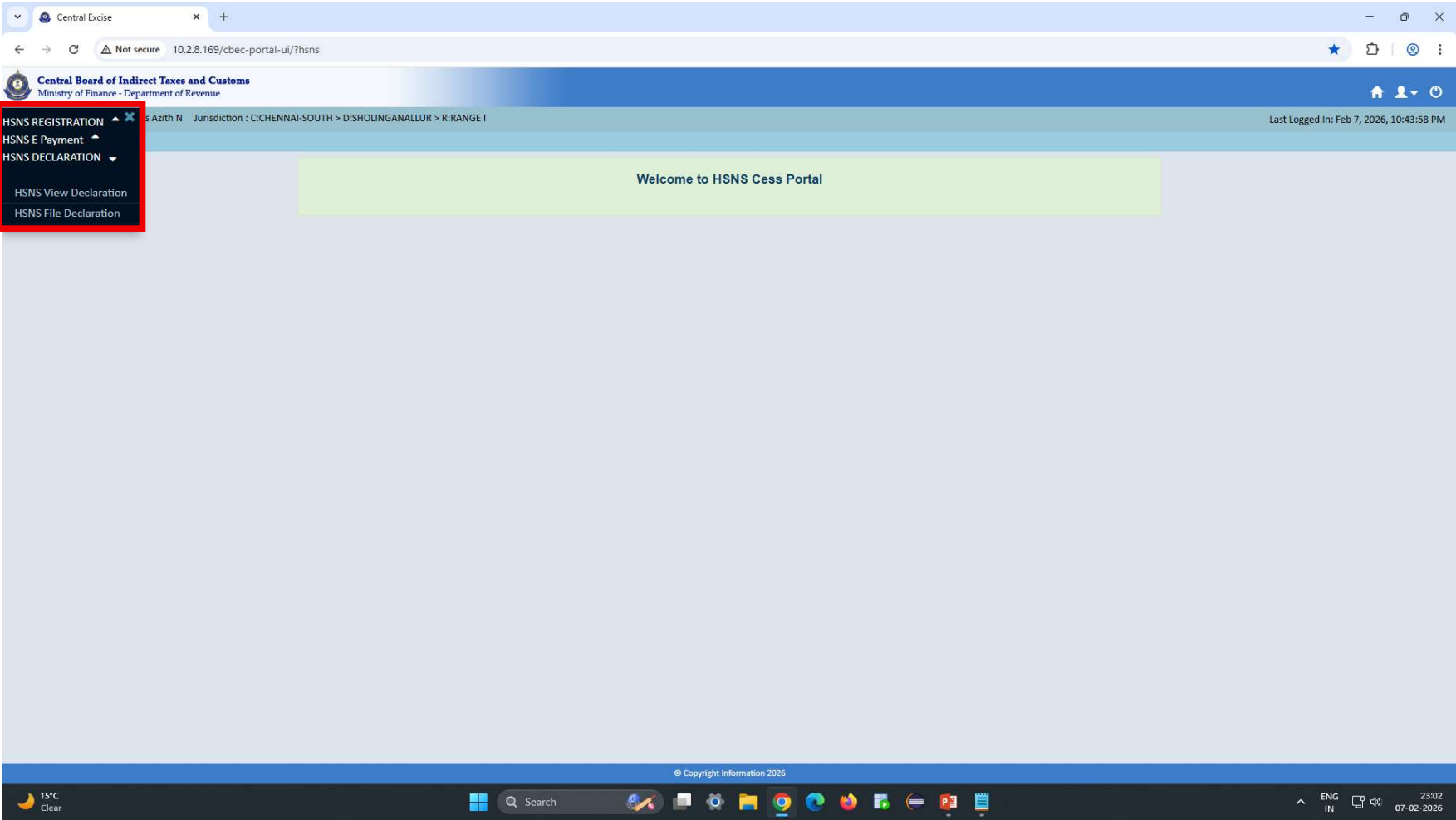
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3. Taxpayer needs to enter login credentials and click on submit button after which the Taxpayer dashboard will appear.



4. To file HSNS declaration, go to Menu > HSNS DECLARATION > HSNS File Declaration.



5. On clicking “HSNS File Declaration”, the following page namely HSNS DEC-01 will be displayed on the screen. During the **Registration**, the taxpayer had to select the “Category of Taxable Person” under “Categorisation of Taxable Activity” among the two options, namely 1. Wholly or Partly Machine-based process , and 2. Wholly Manual Process.

Central Excise

10.2.8.169/cbec-portal-ui/hssensDashboard

Central Board of Indirect Taxes and Customs
Ministry of Finance - Department of Revenue

HSNS REG-01

Business Details | Address of Manufacturing Premises (Factory) | **Categorisation of Taxable Activity** | Details of Promoter/ Partners/ Directors | Authorized Signatory | Bank Details | Verification

Based on Section 4 and Schedule II of the HSNS Cess Act, 2025

Category of Taxable Person *

Select a Value

Wholly Manual Process

Wholly or partly machine-based process

Nature of Control over Machines/Process *

Select a Value

CTH *

Select CTH

Description of Specified Goods (As per Schedule I) *

Previous Save Next

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PROCEDURE FOR FILING DECLARATION: MANUAL PROCESS

6. If the Taxpayer had selected “Category of Taxable Person” under “Categorisation of Taxable Activity” as “Wholly Manual Process” in the form HSNS REG-01, the following screen (manual process) will appear.

Central Board of Indirect Taxes and Customs
Ministry of Finance - Department of Revenue

Name : RAGURAMAN ALIAS AZITH N Jurisdiction : C:CHENNAI-SOUTH > D:SHOLINGANALLUR > R:RANGE I Last Logged In: Feb 8, 2026, 5:39:27 PM

HSNS DEC-01 Manual Processes

DECLARATION TYPE: Initial Declaration

HSNS Registration No: CHTPR0365MHS029

Legal Name: RAGURAMAN ALIAS AZITH N

Trade Name: test

Address of the Factory / Premises: test,test,test,Tamil Nadu - 609606

GSTIN:

Date of Filing: 08/02/2026

Goods Manufactured | Details of Manual Processes | Documents Uploaded | Verification

3. Details of specified goods manufactured as per Table below:

Sl. No (1)	Chapter / Heading / Sub-heading / Tariff item (2)	Description of goods (3)	Brand Name(s) (4)	Action
1	Select	Auto-populated	Brand Name	<input type="checkbox"/> <input type="checkbox"/>

Next Save

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7. As this is the Initial Declaration, the Declaration Type is displayed as **Initial Declaration** at the top corner on the right side of the Form.

Central Excise

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Incognito

Central Board of Indirect Taxes and Customs

Ministry of Finance - Department of Revenue

Name : RAGURAMAN ALIAS AZITH N Jurisdiction : C:CHENNAI-SOUTH > D:SHOLINGANALLUR > R:RANGE I Last Logged In: Feb 8, 2026, 5:39:27 PM

MENU

HSNS DEC-01
Manual Processes

DECLARATION TYPE: Initial Declaration

HSNS Registration No

Legal Name

Trade Name

Address of the Factory / Premises

GSTIN

Date of Filing

CHTPR0365MHS029

RAGURAMAN ALIAS AZITH N

test

test,test,test,Tamil Nadu - 609606

08/02/2026

Goods Manufactured

Details of Manual Processes

Documents Uploaded

Verification

3. Details of specified goods manufactured as per Table below:

Sl. No (1)	Chapter / Heading / Sub-heading / Tariff Item (2)	Description of goods (3)	Brand Name(s) (4)	Action
1	Select	Auto-populated	Brand Name	<div>✓✕</div>

Next

Save

27°C Sunny

Search

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8. Click on the relevant tables to enter the details

8.1. Step 1: “Basic Information” under Table 1, viz., HSNS Registration No, Legal Name, Trade Name if any and Address of the factory / premises will be auto fetched from the System. Other details such as Address of other premises manufacturing the same products, GSTIN (if any) should be filled by the taxpayer.

Central Board of Indirect Taxes and Customs
Ministry of Finance - Department of Revenue

Name : RAGURAMAN ALIAS AZITH N Jurisdiction : C:CHENNAI-SOUTH > D:SHOLINGANALLUR > R:RANGE I Last Logged In: Feb 8, 2026, 5:39:27 PM



HSNS DEC-01 Manual Processes

DECLARATION TYPE: Initial Declaration

HSNS Registration No: CHTPR0365MHS029
Legal Name: RAGURAMAN ALIAS AZITH N
Trade Name: test
Address of the Factory / Premises: test,test,test,Tamil Nadu - 609606
GSTIN:
Date of Filing: 08/02/2026

Goods Manufactured | Details of Manual Processes | Documents Uploaded | Verification

3. Details of specified goods manufactured as per Table below:

Sl. No (1)	Chapter / Heading / Sub-heading / Tariff Item (2)	Description of goods (3)	Brand Name(s) (4)	Action
1	Select	Auto-populated	Brand Name	 

Next Save

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8.2. Step 2: On clicking the tab “Goods Manufactured”, a table namely “**Details of Specified Goods manufactured**” will appear. The Registered person needs to select ‘21069020’ under the column “Chapter/Heading/Sub heading/Tariff item” then the “Description of goods” will be auto populated as “PAN MASALA” and the Brand Name is to be entered by the Registered person.

Central Board of Indirect Taxes and Customs
Ministry of Finance - Department of Revenue

Name : RAGURAMAN ALIAS AZITH N Jurisdiction : C:CHENNAI-SOUTH > D:SHOLINGANALLUR > R:RANGE I Last Logged In: Feb 8, 2026, 5:39:27 PM

HSNS DEC-01 Manual Processes



DECLARATION TYPE: Initial Declaration

HSNS Registration No: CHTPR0365MHS029 Legal Name: RAGURAMAN ALIAS AZITH N Trade Name: test

Address of the Factory / Premises: test,test,test,Tamil Nadu - 609606 GSTIN: Date of Filing: 08/02/2026

Goods Manufactured Details of Manual Processes Documents Uploaded Verification

3. Details of specified goods manufactured as per Table below:

Sl. No (1)	Chapter / Heading / Sub-heading / Tariff item (2)	Description of goods (3)	Brand Name(s) (4)	Action
1	21069020	PAN MASALA	Birla	 

Next Save Add New Row

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8.3. To add more product(s), taxpayer has to click on “Add New Row” button after which one more rows will be added wherein the taxpayer has to follow the same procedure as mentioned in point no. 8.2. above.

Central Board of Indirect Taxes and Customs
Ministry of Finance - Department of Revenue

Name : RAGURAMAN ALIAS AZITH N Jurisdiction : C:CHENNAI-SOUTH > D:SHOLINGANALLUR > R:RANGE I Last Logged In: Feb 8, 2026, 5:39:27 PM

HSNS DEC-01 Manual Processes

DECLARATION TYPE: Initial Declaration

HSNS Registration No: CHTPR0365MHS029

Legal Name: RAGURAMAN ALIAS AZITH N

Trade Name: test



Address of the Factory / Premises: test,test,test,Tamil Nadu - 609606

GSTIN:

Date of Filing: 08/02/2026

Goods Manufactured | Details of Manual Processes | Documents Uploaded | Verification

3. Details of specified goods manufactured as per Table below:

Sl. No (1)	Chapter / Heading / Sub-heading / Tariff Item (2)	Description of goods (3)	Brand Name(s) (4)	Action
1	21069020	PAN MASALA	Birla	 

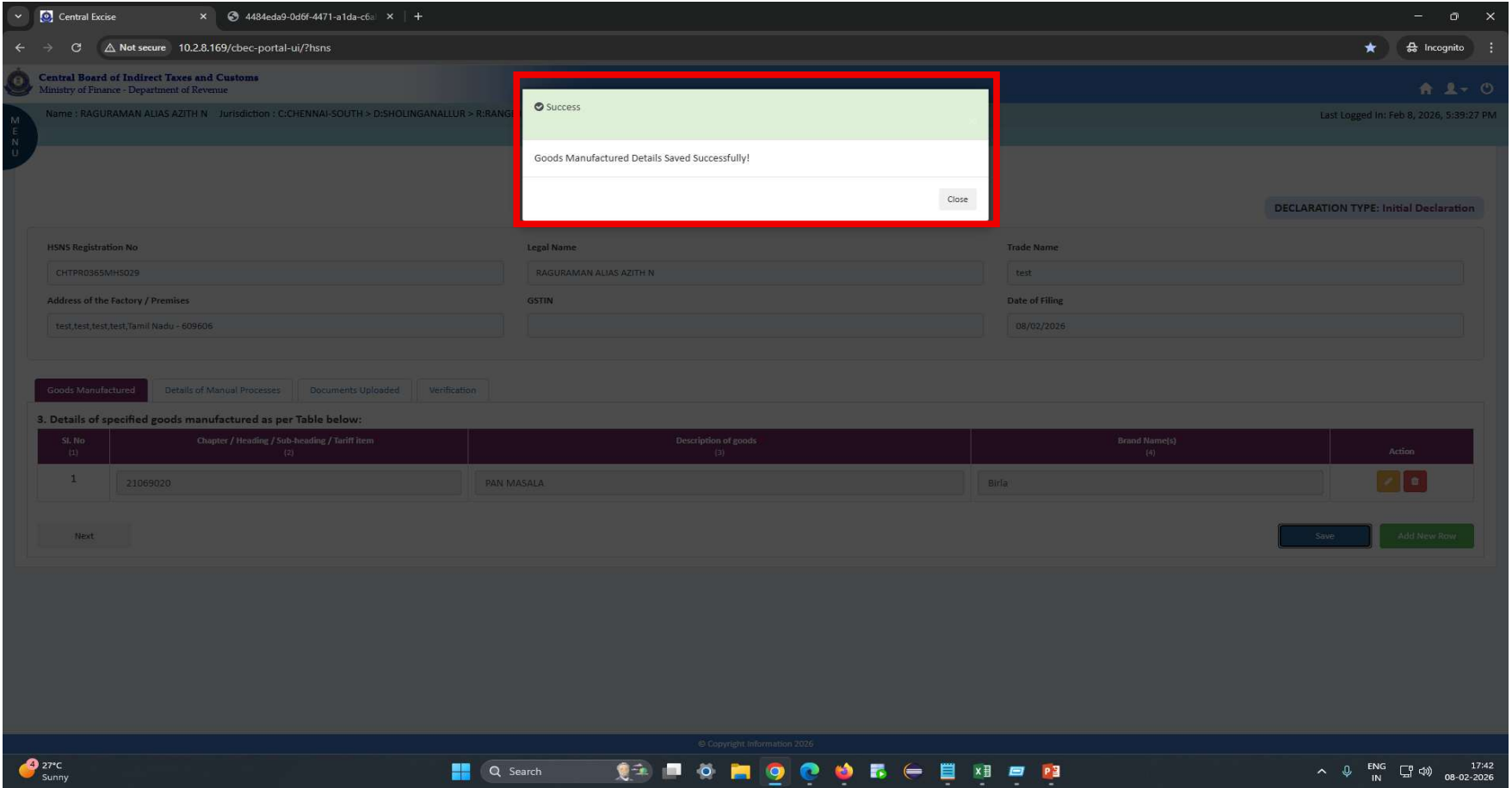
Next

Save Add New Row

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8.4. Once the details are entered in a Row, the Taxpayer should click on the Blue tick under Action Column. Then the entries made will be saved in the system and the Blue tick will change to edit (orange) button. Once the details are entered in subsequent rows, the Taxpayer should click on the 'Save' button before proceeding to the next page. Then the message namely “Goods Manufactured details saved Successfully” will appear as shown below.



8.5. Step 3: Under the tab “Details of Manual Process” the registered person should enter the details such as Description of Process, Location / Section within Factory, Nature of Packing (e.g., Pouch, Tin, Container), Weight of Specified Goods Packed (in Grams), Average Daily Production Capacity (Units) and Date of Commencement of Process.

Central Excise
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Central Board of Indirect Taxes and Customs
Ministry of Finance - Department of Revenue

Name : RAGURAMAN ALIAS AZITH N Jurisdiction : C:CHENNAI-SOUTH > D:SHOLINGANALLUR > R:RANGE I Last Logged in: Feb 8, 2026, 5:39:27 PM

HSNS DEC-01 Manual Processes


DECLARATION TYPE: Initial Declaration

HSNS Registration No: CHTPRO365MH5029 Legal Name: RAGURAMAN ALIAS AZITH N Trade Name: test

Address of the Factory / Premises: test,test,test,test,Tamil Nadu - 609606 GSTIN: Date of Filing: 08/02/2026

Goods Manufactured Details of Manual Processes Documents Uploaded Verification

8. Details of Manual Processes (If applicable), as per Table below:

S. No (1)	Description of Process (2)	Location / Section within Factory (3)	Nature of Packing (Pouch / Tin / Container) (4)	Weight of Specified Goods Packed (in Grams) (5)	Average Daily Production Capacity (Units) (6)	Date of Commencement of Process (7)	Action
1	Manual	1st Floor	Container	20	1000	08/02/2026	

Previous Next Save

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27°C Sunny Search 17:43 08-02-2026

8.6. Once the details are entered in a Row, the Registered person should click on the Blue tick under Action Column (as shown in the point no. 8.5 above). Then the entries made will be saved in the system and the Blue tick will change to edit (orange) button.

Central Excise

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Central Board of Indirect Taxes and Customs
Ministry of Finance - Department of Revenue

Name : RAGURAMAN ALIAS AZITH N Jurisdiction : C:CHENNAI-SOUTH > D:SHOLINGANALLUR > R:RANGE I

Last Logged In: Feb 8, 2026, 5:39:27 PM

HSNS DEC-01 Manual Processes

DECLARATION TYPE: Initial Declaration

HSNS Registration No: CHTPRO365MHS029

Legal Name: RAGURAMAN ALIAS AZITH N

Trade Name: test


Address of the Factory / Premises: test,test,test,Tamil Nadu - 609606

GSTIN:

Date of Filing: 08/02/2026

Goods Manufactured Details of Manual Processes Documents Uploaded Verification

8. Details of Manual Processes (If applicable), as per Table below:

S. No (1)	Description of Process (2)	Location / Section within Factory (3)	Nature of Packing (Pouch / Tin / Container) (4)	Weight of Specified Goods Packed (in Grams) (5)	Average Daily Production Capacity (Units) (6)	Date of Commencement of Process (7)	Action
1	Manual	1st Floor	Container	20	1000	08/02/2026	

Previous Next

Save Add New Row

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Search

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8.7. The Registered person should click on the save button before proceeding to the next page.

Central Excise

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Central Board of Indirect Taxes and Customs

Ministry of Finance - Department of Revenue

Name : RAGURAMAN ALIAS AZITH N Jurisdiction : C:CHENNAI-SOUTH > D:SHOLINGANALLUR > R:RANGE I

Last Logged In: Feb 8, 2026, 5:39:27 PM

MENU

HSNS DEC-01

Manual Processes

DECLARATION TYPE: Initial Declaration

HSNS Registration No

CHTPR0365MHS029

Legal Name

RAGURAMAN ALIAS AZITH N

Trade Name

test

Address of the Factory / Premises

test,test,test,Tamil Nadu - 609606

GSTIN

Date of Filing

08/02/2026

Goods Manufactured

Details of Manual Processes

Documents Uploaded

Verification

8. Details of Manual Processes (If applicable), as per Table below:

S. No (1)	Description of Process (2)	Location / Section within Factory (3)	Nature of Packing (Pouch / Tin / Container) (4)	Weight of Specified Goods Packed (in Grams) (5)	Average Daily Production Capacity (Units) (6)	Date of Commencement of Process (7)	Action
1	Manual	1st Floor	Container	20	1000	08/02/2026	<div><div></div><div></div><div></div></div>

Previous

Next

Save

Add New Row

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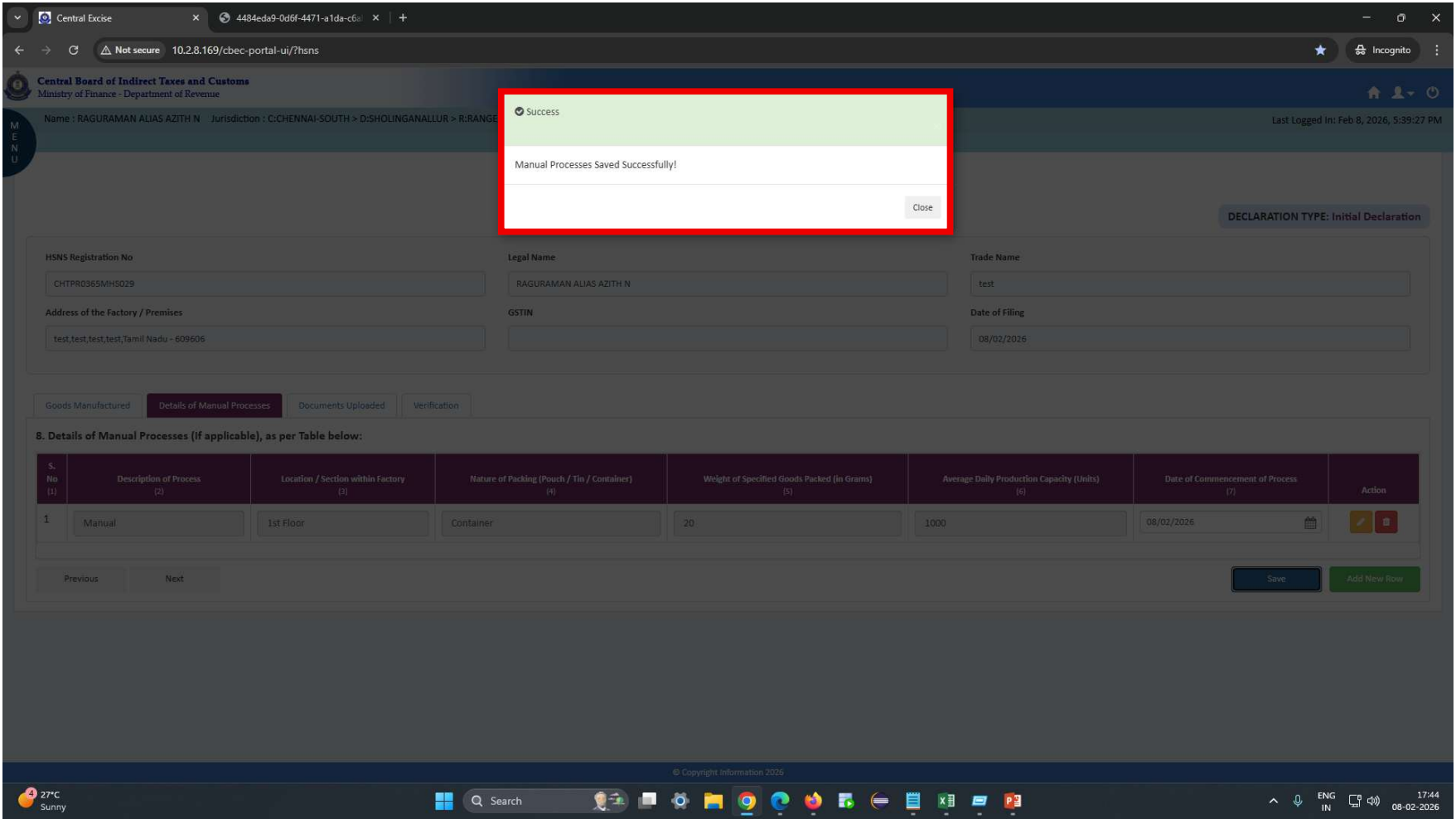
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ENG IN

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8.8. Then the message namely “Manual Process saved Successfully” will appear as shown below.




8.9. Step 4: All the required documents are to be uploaded by the Registered person. In respect of documents to be uploaded, a maximum of five documents of up to 2 MB each can be uploaded.

Central Excise

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10.2.8.169/cbec-portal-ui/?hsns

Incognito



Central Board of Indirect Taxes and Customs
Ministry of Finance - Department of Revenue

Name : RAGURAMAN ALIAS AZITH N Jurisdiction : C:CHENNAI-SOUTH > D:SHOLINGANALLUR > R:RANGE I

Last Logged In: Feb 8, 2026, 5:39:27 PM

M
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N
U

HSNS DEC-01
Manual Processes

DECLARATION TYPE: Initial Declaration

HSNS Registration No

Legal Name

Trade Name

Address of the Factory / Premises

GSTIN

Date of Filing

CHTPR0365MHS029

RAGURAMAN ALIAS AZITH N

test

test,test,test,Tamil Nadu - 609606

08/02/2026

Goods Manufactured

Details of Manual Processes

Documents Uploaded

Verification

9. Documents Uploaded (Maximum 5 documents, 2mb each (pdf))

Sl. No (1)	Description of Documents (2)	Document Upload (PDF only) (3)
1	Layout plan of the factory indicating machine locations *	<div>Choose File</div> No file chosen
2	Others	<div>Choose File</div> No file chosen

Previous

Next

Save

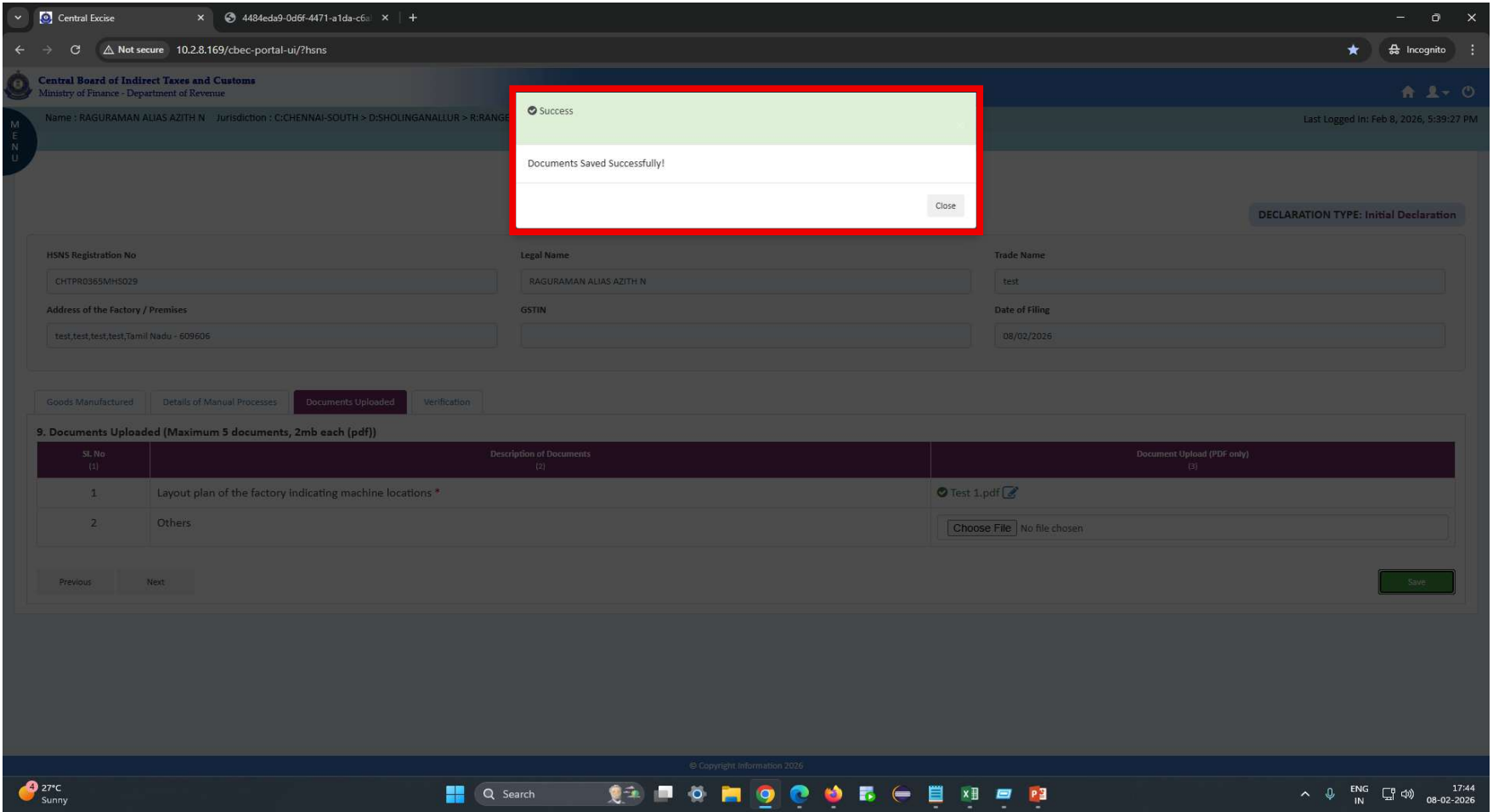
27°C
Sunny

Search

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17:44
08-02-2026

8.10. After the documents are uploaded, the taxpayer should save the details uploaded by clicking on the “Save” button. The following message will appear.



8.11. Step 5: Verification: The Authorized Signatory has to furnish self-declaration with regard to Verification

Central Excise

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10.2.8.169/cbec-portal-ui/7hsns

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Central Board of Indirect Taxes and Customs

Ministry of Finance - Department of Revenue

Name : RAGURAMAN ALIAS AZITH N

Jurisdiction : C:CHENNAI-SOUTH > D:SHOLINGANALLUR > R:RANGE I

Last Logged In: Feb 8, 2026, 5:39:27 PM

MENU

HSNS DEC-01

Manual Processes

DECLARATION TYPE: Initial Declaration

HSNS Registration No

CHTPR0365MHS029

Legal Name

RAGURAMAN ALIAS AZITH N

Trade Name

test

Address of the Factory / Premises

test,test,test,Tamil Nadu - 609606

GSTIN

Date of Filing

08/02/2026

Goods Manufactured

Details of Manual Processes

Documents Uploaded

Verification

10. Verification

I, JHA (Name of Authorised Signatory), son/daughter of TATA, hereby solemnly affirm and declare that the information given hereinabove is true and correct to the best of my knowledge and belief and nothing has been concealed therefrom. I understand that any false declaration is liable for penal action under Chapter VI of the Health Security & National Security Cess Act, 2025.

Place *

Chennai

Date

08/02/2026

Name *

Ragu

Designation *

Chairman

Previous

Save

Submit Application

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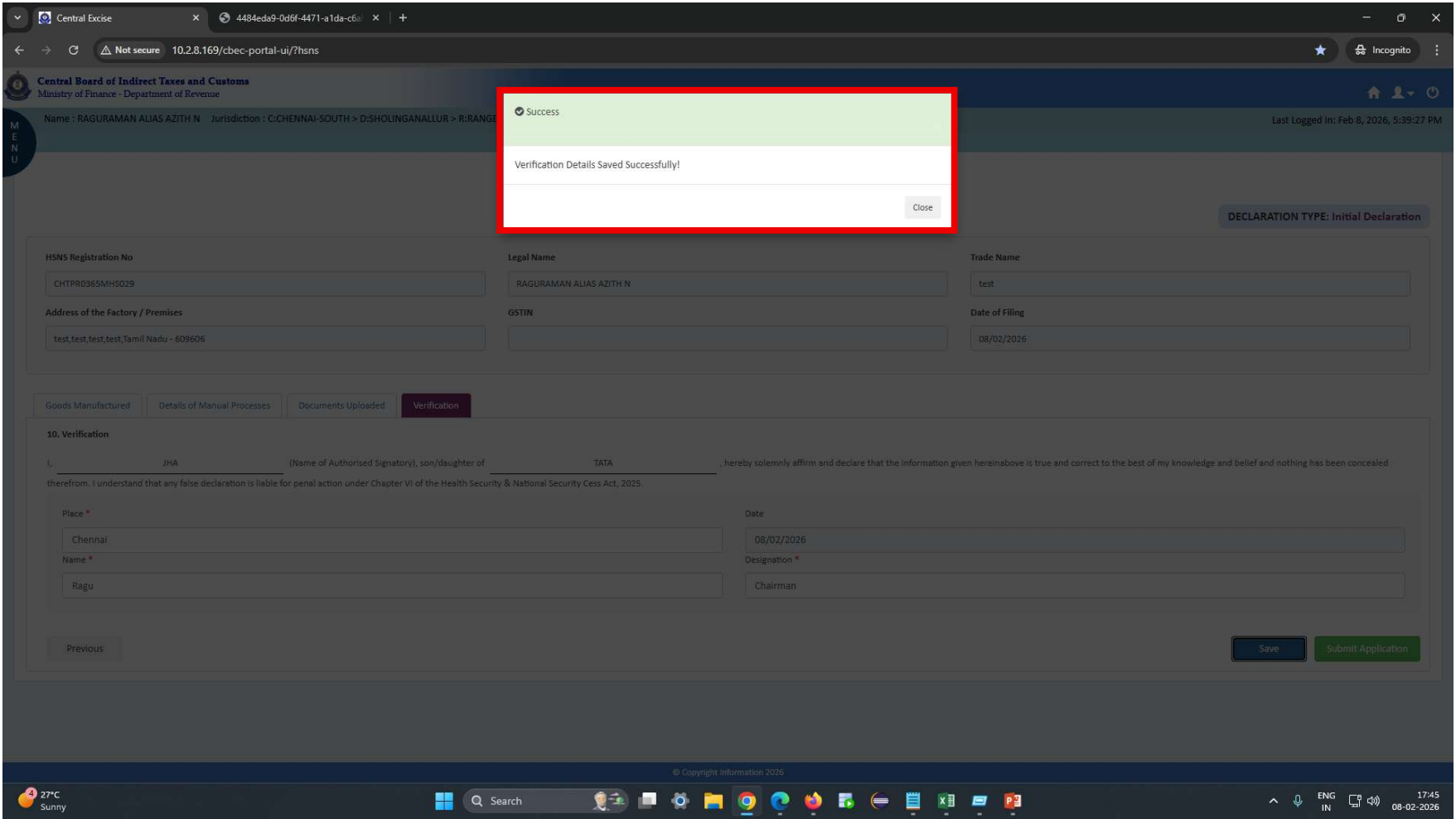
27°C Sunny

Search

ENG IN

17:45 08-02-2026

8.12. Once entries are made, the Registered person should save the data by clicking on the ‘Save’ button. On saving the data, the following message will appear.



8.13. Now the Registered person can submit the Declaration form by clicking on the 'Submit' button. A message of successful filing of the declaration form along with the "Declaration Number" will be displayed on the screen.

The screenshot displays the CBIC portal interface. At the top, the header includes the Central Board of Indirect Taxes and Customs logo, the Ministry of Finance - Department of Revenue, and user details: Name: RAGURAMAN ALIAS AZITH N, Jurisdiction: C:CHENNAI-SOUTH > D:SHOLINGANALLUR > R:RANGE I, and Last Logged In: Feb 8, 2026, 5:39:27 PM. A red box highlights a green 'Success' message box in the center, stating: 'Declaration submitted successfully with Declaration number: CHTPR0365MHS0292026001'. Below this, the 'DECLARATION TYPE: Initial Declaration' is shown. The form fields include: HSNS Registration No (CHTPR0365MHS029), Legal Name (RAG), Trade Name (test), Address of the Factory / Premises (test_test_test,Tamil Nadu - 609606), GSTIN, and Date of Filing (08/02/2026). The 'Verification' tab is active, showing a declaration statement: 'I, JHA (Name of Authorised Signatory), son/daughter of TATA, hereby solemnly affirm and declare that the information given hereinabove is true and correct to the best of my knowledge and belief and nothing has been concealed therefrom. I understand that any false declaration is liable for penal action under Chapter VI of the Health Security & National Security Cess Act, 2025.' The verification fields include Place (Chennai), Name (Ragu), Date (08/02/2026), and Designation (Chairman). At the bottom, there are 'Previous', 'Save', and 'Submit Application' buttons. The footer shows the copyright information 2026 and the system status: 27°C Sunny, 17:45, 08-02-2026.

Note: Registered Persons should ensure the correctness of the details filled in the declaration form, as details once filled and submitted cannot be altered or edited later.

PROCEDURE FOR FILING DECLARATION: MACHINE PROCESS

9. If the Taxpayer had selected “Category of Taxable Person” under “Categorisation of Taxable Activity” as “Wholly or Partly Machine Process” in the form HSNS REG-01, the following screen (Machine-based Process) will appear.

Central Board of Indirect Taxes and Customs
Ministry of Finance - Department of Revenue

Name : RAGURAMAN ALIAS AZITH N Jurisdiction : C:CHENNAI-SOUTH > D:SHOLINGANALLUR > R:RANGE I Last Logged In: Feb 8, 2026, 5:49:43 PM

HSNS DEC-01
Machine-based Processes

DECLARATION TYPE: Initial Declaration

HSNS Registration No: CHTPRO365MH5030
Legal Name: RAGURAMAN ALIAS AZITH N
Trade Name: test
Address of the Factory / Premises: test,test,test,test,Tamil Nadu - 609606
GSTIN:
Date of Filing: 08/02/2026

Goods Manufactured | Machine Installed Details | Intimation of Machines Furnished to Other Department | Documents Uploaded | Verification

3. Details of specified goods manufactured as per Table below:

SL No (1)	Chapters / Heading / Sub-heading / Tariff Item (2)	Description of goods (3)	Brand Name(s) (4)	Action
1	Select	Auto-populated	Brand Name	

Next Save

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10. “Basic Information” under Table 1, viz., HSNS Registration No, Legal Name, Trade Name if any and Address of the factory / premises will be auto fetched from the System. Other details such as Address of other premises manufacturing the same products, GSTIN (if any) should be filled by the taxpayer.

Central Board of Indirect Taxes and Customs
Ministry of Finance - Department of Revenue

Name : RAGURAMAN ALIAS AZITH N Jurisdiction : C:CHENNAI-SOUTH > D:SHOLINGANALLUR > R:RANGE I Last Logged In: Feb 8, 2026, 5:49:43 PM

HSNS DEC-01 Machine-based Processes

DECLARATION TYPE: Initial Declaration

HSNS Registration No: CHTPR0365MHS030

Legal Name: RAGURAMAN ALIAS AZITH N

Trade Name: test

Address of the Factory / Premises: test,test,test,Tamil Nadu - 609606

GSTIN:

Date of Filing: 08/02/2026

Goods Manufactured | Machine Installed Details | Intimation of Machines Furnished to Other Department | Documents Uploaded | Verification

3. Details of specified goods manufactured as per Table below:

Sl. No (1)	Chapter / Heading / Sub-heading / Tariff item (2)	Description of goods (3)	Brand Name(s) (4)	Action
1	21069020	PAN MASALA	Maanik Chand	<input checked="" type="checkbox"/> <input type="checkbox"/>

Next Save

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Search

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10.1. Step 1: On clicking on the tab “Goods Manufactured”, a table namely “**Details of Specified Goods manufactured**” will appear. The Registered person needs to select ‘21069020’ under the column “Chapter/Heading/Sub heading/Tariff item” then the “Description of goods”, will be auto populated as “PAN MASALA” and the Brand Name is to be entered by the Registered person.

Central Board of Indirect Taxes and Customs
Ministry of Finance - Department of Revenue

Name : RAGURAMAN ALIAS AZITH N Jurisdiction : C:CHENNAI-SOUTH > D:SHOLINGANALLUR > R:RANGE I Last Logged In: Feb 8, 2026, 5:49:43 PM

HSNS DEC-01

Machine-based Processes

DECLARATION TYPE: Initial Declaration

HSNS Registration No: CHTPR0365MHS030
Legal Name: RAGURAMAN ALIAS AZITH N
Trade Name: test
Address of the Factory / Premises: test_test,test,test,Tamil Nadu - 609606
GSTIN:
Date of Filing: 08/02/2026

Goods Manufactured | Machine Installed Details | Intimation of Machines Furnished to Other Department | Documents Uploaded | Verification

3. Details of specified goods manufactured as per Table below:

Sl No (1)	Chapter / Heading / Sub-heading / Tariff item (2)	Description of goods (3)	Brand Name(s) (4)	Action
1	21069020	PAN MASALA	Maanik Chand	<input checked="" type="checkbox"/> <input type="checkbox"/>

Next Save

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Search

ENG IN 17:54 08-02-2026

10.2. Once the details are entered in a Row, the Registered person should click on the Blue tick under Action Column. Then the entries made will be saved in the system and the Blue tick will change to edit (orange) button. If the Registered person wants to add more Brands, he/she has to click on “Add New Row” button, then one more row will be added wherein the Registered Person has to follow the same procedure as mentioned above.

Central Excise

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Central Board of Indirect Taxes and Customs
Ministry of Finance - Department of Revenue

Name : RAGURAMAN ALIAS AZITH N Jurisdiction : C:CHENNAI-SOUTH > D:SHOLINGANALLUR > R:RANGE I Last Logged In: Feb 8, 2026, 5:49:43 PM

HSNS DEC-01
Machine-based Processes

DECLARATION TYPE: Initial Declaration

HSNS Registration No
CHTPR0365MHSD030

Legal Name
RAGURAMAN ALIAS AZITH N

Trade Name
test





Address of the Factory / Premises
test,test,test,Tamil Nadu - 609606

GSTIN

Date of Filing
08/02/2026

Goods Manufactured Machine Installed Details Intimation of Machines Furnished to Other Department Documents Uploaded Verification

3. Details of specified goods manufactured as per Table below:

Sl. No (1)	Chapter / Heading / Sub-heading / Tariff Item (2)	Description of goods (3)	Brand Name(s) (4)	Action
1	21069020	PAN MASALA	Maanik Chand	 
2	21069020	PAN MASALA	Chand	 

Next

Save Add New Row

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08-02-2026

10.3. Once the details are entered in a Row, the Registered person should click on the Blue tick under the Action Column. Then the entries made will be saved in the system and the Blue tick will change to edit (orange) button. Then the Registered person should click on the 'Save' button before proceeding to the next page.

Central Excise

Not secure 10.2.8.169/cbec-portal-ui/2hsns

Central Board of Indirect Taxes and Customs
Ministry of Finance - Department of Revenue

Name : RAGURAMAN ALIAS AZITH N Jurisdiction : C:CHENNAI-SOUTH > D:SHOLINGANALLUR > R:RANGE I Last Logged In: Feb 8, 2026, 5:49:43 PM

HSNS DEC-01

Machine-based Processes

DECLARATION TYPE: Initial Declaration

HSNS Registration No: CHTPRO365MHS030

Legal Name: RAGURAMAN ALIAS AZITH N

Trade Name: test

Address of the Factory / Premises: test,test,test,Tamil Nadu - 609605

GSTIN:

Date of Filing: 08/02/2026

Goods Manufactured | Machine Installed Details | Intimation of Machines Furnished to Other Department | Documents Uploaded | Verification

3. Details of specified goods manufactured as per Table below:

Sl. No (1)	Chapter / Heading / Sub-heading / Tariff Item (2)	Description of goods (3)	Brand Name(s) (4)	Action
1	21069020	PAN MASALA	Maanik Chand	
2	21069020	PAN MASALA	Chand	

Next

Save Add New Row

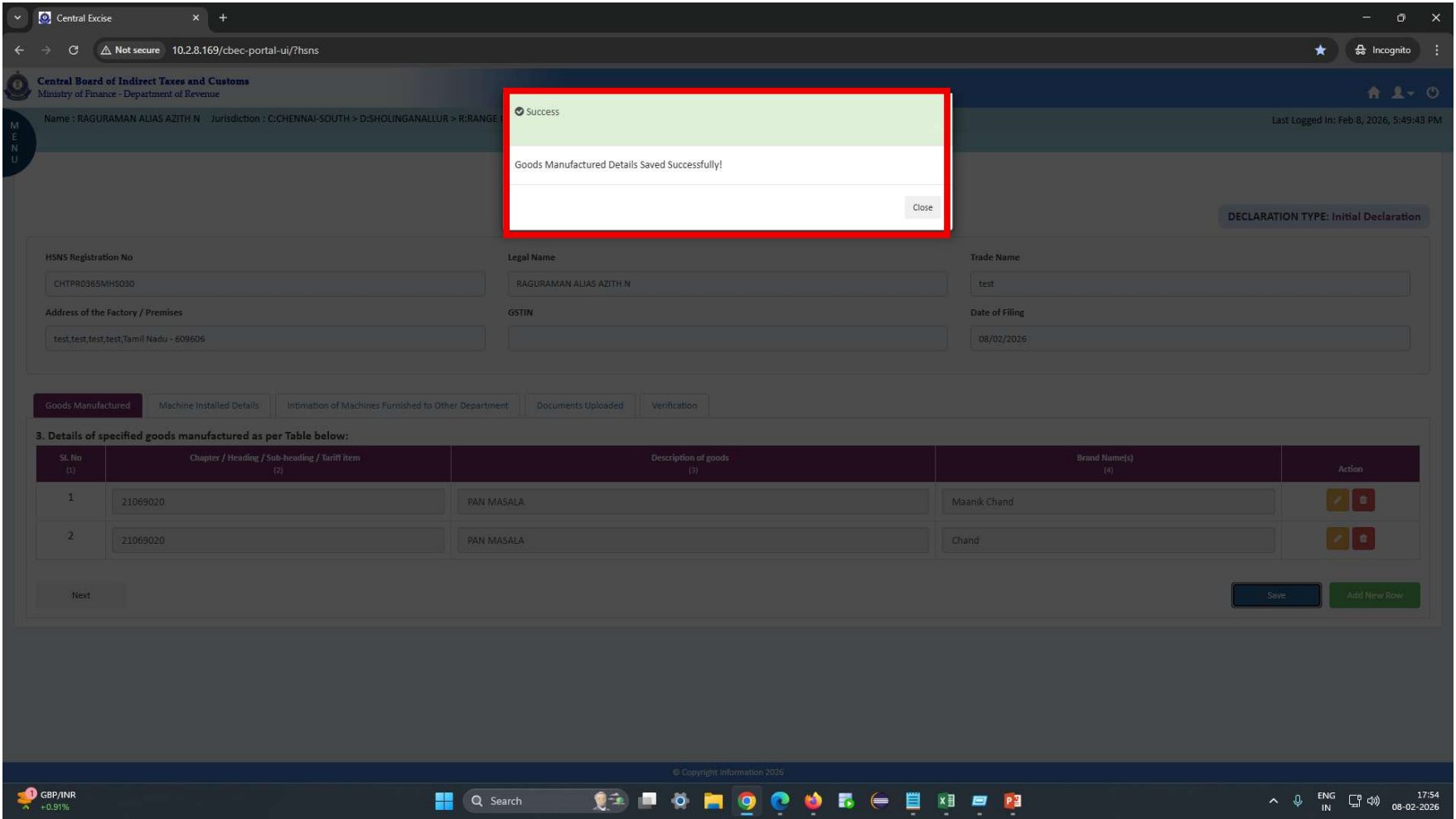
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10.4. Once saved, the message, namely “Goods Manufactured details saved Successfully” will appear as shown below.



10.5. Step 2: The Machines Installed Details should be furnished in Table 4 (**Details of Machine Installed (For Machine-Based Processes)**) as below. The registered person can enter the details of machines such as Make, Model no of the machines, Name of manufacturer, Machine no, Address of the factory or premises, Date of purchase and Electricity Consumption capacity of the machine per hour (KWH). For Machine working Status, taxpayer has to select 'Yes' or 'No' from the dropdown menu.

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Central Board of Indirect Taxes and Customs
Ministry of Finance - Department of Revenue

Name : RAGURAMAN ALIAS AZITH N Jurisdiction : C:CHENNAI-SOUTH > D:SHOLINGANALLUR > R:RANGE I

Last Logged In: Feb 8, 2026, 5:49:43 PM

HSNS DEC-01

Machine-based Processes

DECLARATION TYPE: Initial Declaration

HSNS Registration No

CHTPR0365MHS030

Legal Name

RAGURAMAN ALIAS AZITH N

Trade Name

test

Address of the Factory / Premises

test,test,test,Tamil Nadu - 609606

GSTIN

Date of Filing

08/02/2026

Goods Manufactured

Machine Installed Details

Intimation of Machines Furnished to Other Department

Documents Uploaded

Verification

4. Details of machines installed (For Machine-based processes) as per Table A or B below:

Sl. No (1)	Make (if available) (2)	Model No. (if available) (3)	Name of Manufacturer (4)	Machine No. (5)	Date of Purchase (6)	Electricity Consumption capacity of the machine per hour (KWH) (15)	Machine Working status (Y/N) (17)	Action
1	LPG12345	ABCD-12345	Ajay	XYZ12345	28/01/2026	30.2	YES	Add cup/funnel

Please ensure that all relevant details for all machines and tracks are ready and accurately compiled before proceeding with filling in the Declaration form. The Unique Machine Registration Number will be generated after Submission only. Once submitted, the Declaration cannot be added to, modified, or deleted. Further, no new Declaration or modification to an existing Declaration can be initiated until the previously submitted Declaration is approved. Kindly proceed with due care and caution.

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08-02-2026

10.6. Then the registered person should click on the “Add Cup/Funnel” button under the Action column to fill further details of the machine. Then the following 11 columns will appear to enable the taxpayer to fill details of the machine.

Central Excise
Ministry of Finance - Department of Revenue

Name : RAGURAMAN ALIAS AZITH N Jurisdiction : C:CHENNAI-SOUTH > D:SHOLINGANALLUR > R:RANGE I Last Logged In: Feb 8, 2026, 5:49:43 PM

HSNS DEC-01

Machine-based Processes

DECLARATION TYPE: Initial Declaration

HSNS Registration No: CHTPR0365MHS030 Legal Name: RAGURAMAN ALIAS AZITH N Trade Name: test

Address of the Factory / Premises: test,test,test,Tamil Nadu - 609606 GSTIN: Date of Filing: 08/02/2026

Goods Manufactured Machine Installed Details Intimation of Machines Furnished to Other Department Documents Uploaded Verification

4. Details of machines installed (For Machine-based processes) as per Table A or B below:

Sl. No (1)	Make (if available) (2)	Model No. (if available) (3)	Name of Manufacturer (4)	Machine No. (5)	Date of Purchase (6)	Electricity Consumption capacity of the machine per hour (KWH) (15)	Machine Working status (Y/N) (17)	Action
1	LPG12345	ABCD-12345	Ajay	XYZ12345	28/01/2026	30.2	YES	Add cup/funnel

Add cup/funnel Details (New Machine)

Type of Tracks (7)	No. of cups (only for vertical machines) (7)	Gear Box Ratio of the Machine (8)	Revolution Per Minute of main motor (9)	Number of Funnels (only for horizontal machines) (10)	Weight of Packages that can be Packed on the machine (in grams) (11)	Nature of Packing (e.g., Pouch / Tin / Container) (12)	Packing capacity of each cup or funnel (13)	Total Packing Capacity (14)	Track Working status(Y/N) (17)	Action
Select									Select	✓ ✗

[Add New cup/funnel](#) [Add Machine To List](#) [Cancel](#)

Please ensure that all relevant details for all machines and tracks are ready and accurately compiled before proceeding with filling in the Declaration form. The Unique Machine Registration Number will be generated after Submission only. Once submitted, the Declaration cannot be added to, modified, or deleted. Further, no new Declaration or modification to an existing Declaration can be initiated until the previously submitted Declaration is approved. Kindly proceed with due care and attention.

File Explorer

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17:56 08-02-2026

10.7. Under the column “Type of Tracks”, there will be a dropdown menu with two options, 1. Vertical, and 2. Horizontal. The fields such as No. of Cups (in case of Vertical Machine), Gear Box Ratio of the machine, Revolution per minute of main motor, No. of Funnels (in case of Horizontal machine) are to be filled by the registered person. Weight of packages that can be packed on the machine (in grams), Nature of packing, Packing capacity of each cup or funnel (No. of packages which can be packed for a particular weight of package in a minute) are to be filled by the registered person.

Central Excise

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Central Board of Indirect Taxes and Customs

Ministry of Finance - Department of Revenue

Name : RAGURAMAN ALIAS AZITH N

Jurisdiction : C:CHENNAI-SOUTH > D:SHOLINGANALLUR > R:RANGE I

Last Logged In: Feb 8, 2026, 5:49:43 PM

HSNS DEC-01

Machine-based Processes

DECLARATION TYPE: Initial Declaration

HSNS Registration No

CHTPR0365MHS030

Legal Name

RAGURAMAN ALIAS AZITH N

Trade Name

test

Address of the Factory / Premises

test,test,test,Tamil Nadu - 609606

GSTIN

Date of Filing

08/02/2026

Goods Manufactured

Machine Installed Details

Intimation of Machines Furnished to Other Department

Documents Uploaded

Verification

4. Details of machines installed (For Machine-based processes) as per Table A or B below:

Sl. No (1)	Make (if available) (2)	Model No. (if available) (3)	Name of Manufacturer (4)	Machine No. (5)	Date of Purchase (6)	Electricity Consumption capacity of the machine per hour (KWH) (15)	Machine Working status (Y/N) (17)	Action
1	LPG12345	ABCD-12345	Ajay	XYZ12345	28/01/2026	30.2	YES	Add cup/funnel

Add cup/funnel Details (New Machine)

Type of Tracks (7)	No. of cups (only for vertical machines) (7)	Gear Box Ratio of the Machine (8)	Revolution Per Minute of main motor (9)	Number of Funnels (only for horizontal machines) (10)	Weight of Packages that can be Packed on the machine (in grams) (11)	Nature of Packing (e.g., Pouch / Tin / Container) (12)	Packing capacity of each cup or funnel (13)	Total Packing Capacity (14)	Track Working status(Y/N) (17)	Action
Vertical	25	10:2	300		12	Pouch	25	625.00	YES	

Add New cup/funnel

Add Machine To List

Cancel

Please ensure that all relevant details for all machines and tracks are ready and accurately compiled before proceeding with filling in the Declaration form. The Unique Machine Registration Number will be generated after Submission only. Once submitted, the Declaration cannot be added to, modified, or deleted. Further, no new Declaration or modification to an existing Declaration can be initiated until the previously submitted Declaration is removed. Kindly proceed with due care and caution.

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10.8. In case the machine is with multiple tracks, the registered person can add more rows by clicking on the “Add New cup/funnel” option and fill the required particulars by following the procedure detailed above.

Central Excise

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Central Board of Indirect Taxes and Customs
Ministry of Finance - Department of Revenue

Name : RAGURAMAN ALIAS AZITH N Jurisdiction : C:CHENNAI-SOUTH > D:SHOLINGANALLUR > R:RANGE I Last Logged In: Feb 8, 2026, 5:49:43 PM

Machine-based Processes

DECLARATION TYPE: Initial Declaration

HSNS Registration No: CHTPR0365MHS030 Legal Name: RAGURAMAN ALIAS AZITH N Trade Name: test

Address of the Factory / Premises: test,test,test,Tamil Nadu - 609606 GSTIN: Date of Filing: 08/02/2026

Goods Manufactured Machine Installed Details Intimation of Machines Furnished to Other Department Documents Uploaded Verification

4. Details of machines installed (For Machine-based processes) as per Table A or B below:

Sl. No (1)	Make (if available) (2)	Model No. (if available) (3)	Name of Manufacturer (4)	Machine No. (5)	Date of Purchase (6)	Electricity Consumption capacity of the machine per hour (KWH) (15)	Machine Working status (Y/N) (17)	Action
1	LPG12345	ABCD-12345	Ajay	XYZ12345	28/01/2026	30.2	YES	Add cup/funnel

Add cup/funnel Details (New Machine)

Type of Tracks (7)	No. of cups (only for vertical machines) (7)	Gear Box Ratio of the Machine (8)	Revolution Per Minute of main motor (9)	Number of Funnels (only for horizontal machines) (10)	Weight of Packages that can be Packed on the machine (in grams) (11)	Nature of Packing (e.g., Pouch / Tin / Container) (12)	Packing capacity of each cup or funnel (13)	Total Packing Capacity (14)	Track Working status(Y/N) (17)	Action
Vertical	25	10:2	300		12	Pouch	25	625.00	YES	
Horizontal		8:5	400	15	10	Tin	75	1125.00	NO	

Add New cup/funnel

Add Machine To List Cancel

Please ensure that all relevant details for all machines and tracks are ready and accurately compiled before proceeding with filling in the Declaration form. The Unique Machine Registration Number will be generated after Submission only. Once submitted, the Declaration cannot be added to, modified, or deleted. Further, no new

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10.9. Once the details are entered in a Row, the Taxpayer should click on the Green tick under Action Column. Then the entries made will be saved in the system and the Green tick will become edit (orange) button.

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Central Board of Indirect Taxes and Customs
Ministry of Finance - Department of Revenue

Name : RAGURAMAN ALIAS AZITH N Jurisdiction : C:CHENNAI-SOUTH > D:SHOLINGANALLUR > R:RANGE I Last Logged In: Feb 8, 2026, 5:49:43 PM

Machine-based Processes

DECLARATION TYPE: Initial Declaration

HSNS Registration No
CHTPR0365MHS030

Legal Name
RAGURAMAN ALIAS AZITH N

Trade Name
test

Address of the Factory / Premises
test,test,test,Tamil Nadu - 609606

GSTIN





Date of Filing
08/02/2026

Goods Manufactured Machine Installed Details Intimation of Machines Furnished to Other Department Documents Uploaded Verification

4. Details of machines installed (For Machine-based processes) as per Table A or B below:

Sl. No (1)	Make (if available) (2)	Model No. (if available) (3)	Name of Manufacturer (4)	Machine No. (5)	Date of Purchase (6)	Electricity Consumption capacity of the machine per hour (KWH) (15)	Machine Working status (Y/N) (17)	Action
1	LPG12345	ABCD-12345	Ajay	XYZ12345	28/01/2026	30.2	YES	Add cup/funnel

Add cup/funnel Details (New Machine)

Type of Tracks (6)	No. of cups (only for vertical machines) (7)	Gear Box Ratio of the Machine (8)	Revolution Per Minute of main motor (9)	Number of Funnels (only for horizontal machines) (10)	Weight of Packages that can be Packed on the machine (in grams) (11)	Nature of Packing (e.g., Pouch / Tin / Container) (12)	Packing capacity of each cup or funnel (13)	Total Packing Capacity (14)	Track Working status(Y/N) (17)	Action
Vertical	25	10:2	300		12	Pouch	25	625.00	YES	 
Horizontal		8:5	400	15	10	Tin	75	1125.00	NO	 

Add New cup/funnel

Add Machine To List Cancel

Please ensure that all relevant details for all machines and tracks are ready and accurately compiled before proceeding with filling in the Declaration form. The Unique Machine Registration Number will be generated after Submission only. Once submitted, the Declaration cannot be added to, modified, or deleted. Further, no new

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10.10. By clicking on “Add Machine to List”, entries made in respect of a particular machine will be saved.

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Central Board of Indirect Taxes and Customs
Ministry of Finance - Department of Revenue

Name : RAGURAMAN ALIAS AZITH N Jurisdiction : C:CHENNAI-SOUTH > D:SHOLINGANALLUR > R:RANGE I Last Logged In: Feb 8, 2026, 5:49:43 PM

Machine-based Processes

DECLARATION TYPE: Initial Declaration

HSNS Registration No
CHTPR0365MHS030

Legal Name
RAGURAMAN ALIAS AZITH N

Trade Name
test

Address of the Factory / Premises
test_test_test,Tamil Nadu - 609606

GSTIN





Date of Filing
08/02/2026

Goods Manufactured Machine Installed Details Intimation of Machines Furnished to Other Department Documents Uploaded Verification

4. Details of machines installed (For Machine-based processes) as per Table A or B below:

Sl. No (1)	Make (if available) (2)	Model No. (if available) (3)	Name of Manufacturer (4)	Machine No. (5)	Date of Purchase (6)	Electricity Consumption capacity of the machine per hour (KWH) (15)	Machine Working status (Y/N) (17)	Action
1	LPG12345	ABCD-12345	Ajay	XYZ12345	28/01/2026	30.2	YES	Add cup/funnel

Add cup/funnel Details (New Machine)

Type of Tracks (7)	No. of cups (only for vertical machines) (7)	Gear Box Ratio of the Machine (8)	Revolution Per Minute of main motor (9)	Number of Funnels (only for horizontal machines) (10)	Weight of Packages that can be Packed on the machine (in grams) (11)	Nature of Packing (e.g., Pouch / Tin / Container) (12)	Packing capacity of each cup or funnel (13)	Total Packing Capacity (14)	Track Working status(Y/N) (17)	Action
Vertical	25	10:2	300		12	Pouch	25	625.00	YES	 
Horizontal		8:5	400	15	10	Tin	75	1125.00	NO	 

Add New cup/funnel

Add Machine To List Cancel

Please ensure that all relevant details for all machines and tracks are ready and accurately compiled before proceeding with filling in the Declaration form. The Unique Machine Registration Number will be generated after Submission only. Once submitted, the Declaration cannot be added to, modified, or deleted. Further, no new

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10.11. If the taxpayer has more than one machine, he should furnish the details of all the machines by clicking on “Add Existing machine” and enter details of the machines one by one.

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Central Board of Indirect Taxes and Customs
Ministry of Finance - Department of Revenue

Name : RAGURAMAN ALIAS AZITH N Jurisdiction : C:CHENNAI-SOUTH > D:SHOLINGANALLUR > R:RANGE I Last Logged In: Feb 8, 2026, 5:49:43 PM

HSNS DEC-01 Machine-based Processes

DECLARATION TYPE: Initial Declaration

HSNS Registration No
CHTPR0365MHS030

Legal Name
RAGURAMAN ALIAS AZITH N

Trade Name
test




Address of the Factory / Premises
test,test,test,Tamil Nadu - 609606

GSTIN

Date of Filing
08/02/2026

Goods Manufactured Machine Installed Details Intimation of Machines Furnished to Other Department Documents Uploaded Verification

4. Details of machines installed (For Machine-based processes) as per Table A or B below:

Sl. No (1)	Make (if available) (2)	Model No. (if available) (3)	Name of Manufacturer (4)	Machine No. (5)	Date of Purchase (6)	Electricity Consumption capacity of the machine per hour (KWH) (15)	Machine Working status (Y/N) (17)	Action
1	LPG12345	ABCD-12345	Ajay	XYZ12345	28/01/2026	30.2	YES	  

Previous Next

Save All Machine Details Add Existing Machine

Please ensure that all relevant details for all machines and tracks are ready and accurately compiled before proceeding with filling in the Declaration form. The Unique Machine Registration Number will be generated after Submission only. Once submitted, the Declaration cannot be added to, modified, or deleted. Further, no new Declaration or modification to an existing Declaration can be initiated until the previously submitted Declaration is approved. Kindly proceed with due care and caution.

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10.12. Once the details are entered in subsequent rows, the Taxpayer should click on “Save all Machine Details” button before proceeding to the next page. Then the message, namely “All Machine Details Saved Successfully” will appear as shown below.

The screenshot displays the Central Excise portal interface. A success message box is overlaid on the form, indicating that all machine details have been saved successfully. The background form contains various fields for taxpayer information and a table for machine details.

Central Board of Indirect Taxes and Customs
Ministry of Finance - Department of Revenue

Name : RAGURAMAN ALIAS AZITH N Jurisdiction : C:CHENNAI-SOUTH > D:SHOLINGANALLUR > R:RANG...

Last Logged in: Feb 8, 2026, 5:49:43 PM







DECLARATION TYPE: Initial Declaration

HSNS Registration No: CHTPR0365MH5030 Legal Name: RAGURAMAN ALIAS AZITH N Trade Name: test

Address of the Factory / Premises: test_test_test,Tamil Nadu - 609606 GSTIN: Date of Filing: 08/02/2026

Goods Manufactured Machine Installed Details Intimation of Machines Furnished to Other Department Documents Uploaded Verification

4. Details of machines installed (For Machine-based processes) as per Table A or B below:

Sl. No (1)	Make (if available) (2)	Model No. (if available) (3)	Name of Manufacturer (4)	Machine No. (5)	Date of Purchase (6)	Electricity Consumption capacity of the machine per hour (KWH) (15)	Machine Working status (Y/N) (17)	Action
1	LPG12345	ABCD-12345	Ajay	XYZ12345	28/01/2026	30.2	YES	  
2	LPG12345	ABCDE-12345	Ajay	YZX12345	08/02/2026	20.2	YES	  

Previous Next

Save All Machine Details Add Existing Machine

Please ensure that all relevant details for all machines and tracks are ready and accurately compiled before proceeding with filling in the Declaration form. The Unique Machine Registration Number will be generated after Submission only. Once submitted, the Declaration cannot be added to, modified, or deleted. Further, no new Declaration or modification to an existing Declaration can be initiated until the previously submitted Declaration is approved. Kindly proceed with due care and caution.

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10.13. Step 5: The details of intimation of the machines furnished to other departments should be furnished in Table 6.

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Central Board of Indirect Taxes and Customs
Ministry of Finance - Department of Revenue

Home User Profile Refresh

Menu

Name : RAGURAMAN ALIAS AZITH N Jurisdiction : C:CHENNAI-SOUTH > D:SHOLINGANALLUR > R:RANGE I Last Logged In: Feb 8, 2026, 5:49:43 PM

HSNS DEC-01
Machine-based Processes

DECLARATION TYPE: Initial Declaration

HSNS Registration No
CHTPR0365MHS030

Legal Name
RAGURAMAN ALIAS AZITH N

Trade Name
test

Address of the Factory / Premises
test,test,test,Tamil Nadu - 609606

GSTIN

Date of Filing
08/02/2026

Goods Manufactured

Machine Installed Details

Intimation of Machines Furnished to Other Department

Documents Uploaded

Verification

6. Details of the intimation of the machines furnished to other departments as per Table below:

Sl. No (1)	Date of Intimation (2)	Name of Govt. department / any other agency or organisation. (3)	Details of declaration (Proof to be uploaded as pdf under section 9 Document Uploaded PDF Only column) (4)	Action
1	dd/mm/yyyy		Refer to section "Documents Upload (Table 9) and Sl. No. 4"	<div>✓✕</div>

Previous

Next

Save

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18:04
08-02-2026

10.14. Taxpayer can add more rows by clicking on “Add New Row” button to enter the details of the intimation given to other departments in connection with the machines.

Central Board of Indirect Taxes and Customs
Ministry of Finance - Department of Revenue

Name : RAGURAMAN ALIAS AZITH N Jurisdiction : C:CHENNAI-SOUTH > D:SHOLINGANALLUR > R:RANGE I Last Logged In: Feb 8, 2026, 5:49:43 PM

HSNS DEC-01

Machine-based Processes

DECLARATION TYPE: Initial Declaration

HSNS Registration No: CHTPR0365MHS030

Legal Name: RAGURAMAN ALIAS AZITH N

Trade Name: test

Address of the Factory / Premises: test,test,test,Tamil Nadu - 609606

GSTIN:

Date of Filing: 08/02/2026

Goods Manufactured Machine Installed Details **Intimation of Machines Furnished to Other Department** Documents Uploaded Verification

6. Details of the intimation of the machines furnished to other departments as per Table below:

Sl. No (1)	Date of Intimation (2)	Name of Govt. department / any other agency or organisation. (3)	Details of declaration (Proof to be uploaded as pdf under section 9 Document Uploaded PDF Only column) (4)	Action
1	09/02/2025	PWD	Refer to section 'Documents Upload (Table 9) and Sl. No. 4'	

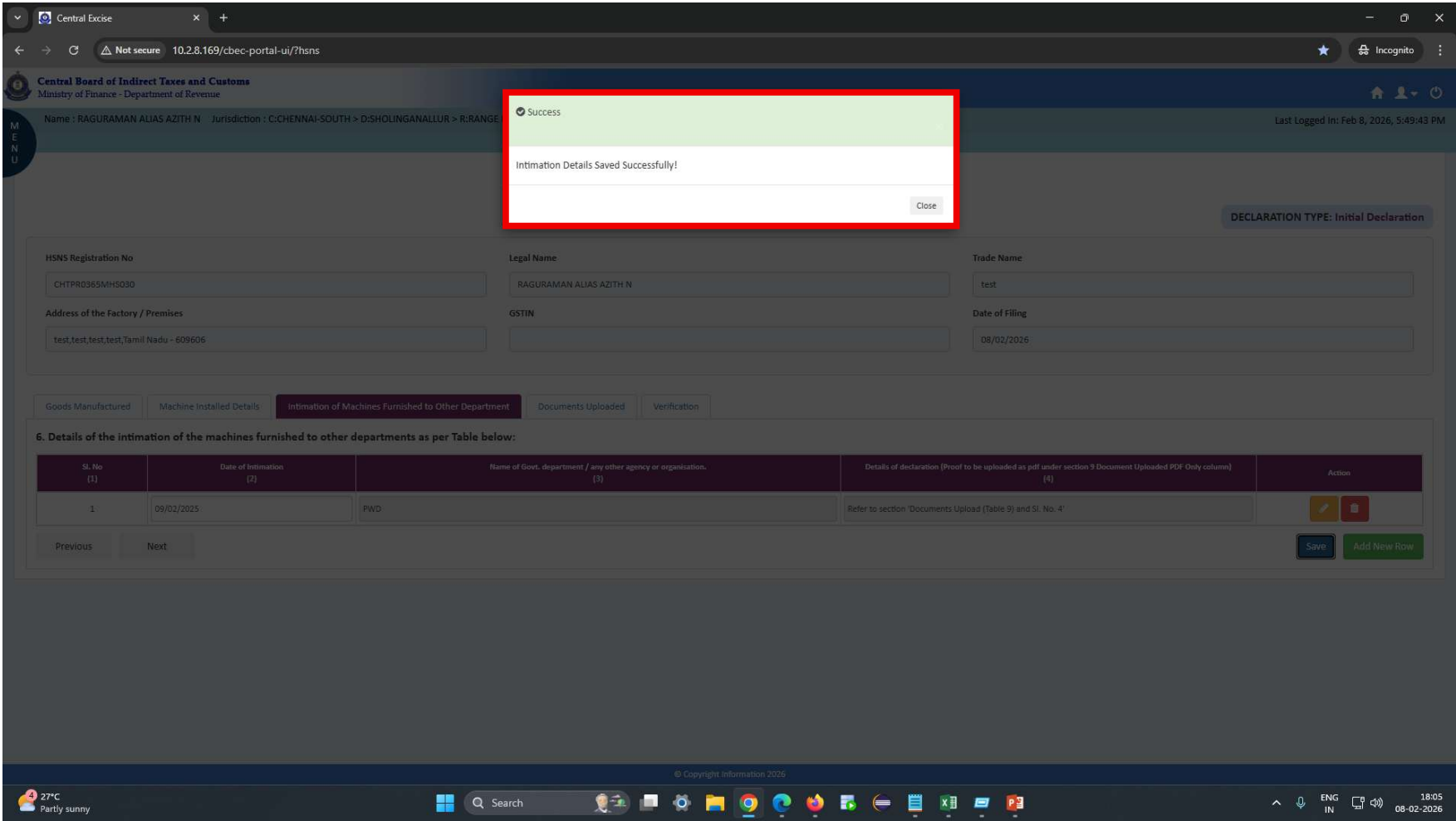
Previous Next

Save **Add New Row**

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10.15. Once the details are entered and saved, the following message will appear.



10.16. Step 8: All the required documents are to be uploaded by the Taxpayer. In respect of documents to be uploaded, a maximum of five documents of up to 2 MB each can be uploaded.

Central Excise
10.2.8.169/cbec-portal-ui/?hsns

Central Board of Indirect Taxes and Customs
Ministry of Finance - Department of Revenue

Name : RAGURAMAN ALIAS AZITH N Jurisdiction : C:CHENNAI-SOUTH > D:SHOLINGANALLUR > R:RANGE I Last Logged In: Feb 8, 2026, 5:49:43 PM

HSNS DEC-01

Machine-based Processes

DECLARATION TYPE: Initial Declaration

HSNS Registration No: CHTPR0365MHS030 Legal Name: RAGURAMAN ALIAS AZITH N Trade Name: test

Address of the Factory / Premises: test,test,test,Tamil Nadu - 609606 GSTIN: Date of Filing: 08/02/2026

Goods Manufactured Machine Installed Details Intimation of Machines Furnished to Other Department Documents Uploaded Verification

9. Documents Uploaded (Maximum 5 documents, 2mb each (pdf))

Sl. No (1)	Description of Documents (2)	Document Upload (PDF only) (3)
1	Technical specification sheet machines (Manufacturer's manual) *	Test 1.pdf
2	Certificate from Chartered Engineer *	Test 2.pdf
3	Layout plan of the factory indicating machine locations *	Test 3.pdf
4	Other Department Intimation Declaration	Choose File No file chosen
5	Others	Choose File No file chosen

Previous Next Save

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10.17. After the documents are uploaded, the taxpayer should save the uploaded details by clicking on the “Save” button. The following message will appear.

The screenshot displays the Central Board of Indirect Taxes and Customs portal. A success message box is highlighted with a red border, indicating that documents have been saved successfully. Below the message, there is a form for uploading documents. The form includes fields for HSNS Registration No, Legal Name, Trade Name, Address of the Factory / Premises, GSTIN, and Date of Filing. A tab labeled 'Documents Uploaded' is selected, showing a table with 5 rows. The first three rows have documents uploaded (Test 1.pdf, Test 2.pdf, Test 3.pdf), while the last two rows are empty with 'Choose File' buttons. A 'Save' button is located at the bottom right of the form.

Central Excise

Not secure 10.2.8.169/cbec-portal-ui/?hsns

Central Board of Indirect Taxes and Customs
Ministry of Finance - Department of Revenue

Name : RAGURAMAN ALIAS AZITH N Jurisdiction : C:CHENNAI-SOUTH > D:SHOLINGANALLUR > R:RANGE

Last Logged in: Feb 8, 2026, 5:49:43 PM

DECLARATION TYPE: Initial Declaration

HSNS Registration No
CHTPR0365MH5030

Legal Name
RAGURAMAN ALIAS AZITH N

Trade Name
test

Address of the Factory / Premises
test,test,test,Tamil Nadu - 609606

GSTIN

Date of Filing
08/02/2026

Goods Manufactured Machine Installed Details Intimation of Machines Furnished to Other Department Documents Uploaded Verification

9. Documents Uploaded (Maximum 5 documents, 2mb each (pdf))

Sl. No (1)	Description of Documents (2)	Document Upload (PDF only) (3)
1	Technical specification sheet machines (Manufacturer's manual) *	Test 1.pdf
2	Certificate from Chartered Engineer *	Test 2.pdf
3	Layout plan of the factory indicating machine locations *	Test 3.pdf
4	Other Department Intimation Declaration	Choose File No file chosen
5	Others	Choose File No file chosen

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10.18. Step 9: Verification: The Authorized Signatory has to furnish self-declaration with regard to Verification.

Central Excise

10.2.8.169/cbec-portal-ui/7hsns

Incognito

Central Board of Indirect Taxes and Customs

Ministry of Finance - Department of Revenue

Home

User

Refresh

Name : RAGURAMAN ALIAS AZITH N Jurisdiction : C:CHENNAI-SOUTH > D:SHOLINGANALLUR > R:RANGE I Last Logged In: Feb 8, 2026, 5:49:43 PM

HSNS DEC-01

Machine-based Processes

DECLARATION TYPE: Initial Declaration

HSNS Registration No

CHTPR0365MHS030

Legal Name

RAGURAMAN ALIAS AZITH N

Trade Name

test

Address of the Factory / Premises

test,test,test,Tamil Nadu - 609606

GSTIN

Date of Filing

08/02/2026

Goods Manufactured

Machine Installed Details

Intimation of Machines Furnished to Other Department

Documents Uploaded

Verification

10. Verification

I, _____ (Name of Authorised Signatory), son/daughter of _____, hereby solemnly affirm and declare that the information given hereinabove is true and correct to the best of my knowledge and belief and nothing has been concealed therefrom. I understand that any false declaration is liable for penal action under Chapter VI of the Health Security & National Security Cess Act, 2025.

Place *

Enter Place

Date

08/02/2026

Name *

Enter Name

Designation *

Enter Designation

Previous

Save

Submit Application

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18:06

08-02-2026

10.19. Once entries are made, the registered person should save the data by clicking on the ‘Save’ button. On saving the data, the following message will appear.

The screenshot displays the Central Board of Indirect Taxes and Customs (CBIC) portal. A success message box is highlighted with a red border, stating "Success" and "Verification Details Saved Successfully!". The background shows a form for verification details, including fields for HSNS Registration No, Legal Name, Trade Name, Address of the Factory / Premises, GSTIN, and Date of Filing. The form is titled "10. Verification" and includes a declaration section where the user affirms the accuracy of the information. The user's name is "John" (Name of Authorised Signatory), son/daughter of "Bosco". The user's designation is "Manager". The form also includes a "Save" button and a "Submit Application" button.

Central Board of Indirect Taxes and Customs
Ministry of Finance - Department of Revenue

Name : RAGURAMAN ALIAS AZITH N Jurisdiction : C:CHENNAI-SOUTH > D:SHOLINGANALLUR > R:RANGE

Last Logged in: Feb 8, 2026, 5:49:43 PM

DECLARATION TYPE: Initial Declaration

HSNS Registration No
CHTPR0365MHS030

Legal Name
RAGURAMAN ALIAS AZITH N

Trade Name
test

Address of the Factory / Premises
test_test_test,Tamil Nadu - 609606

GSTIN

Date of Filing
08/02/2026

Goods Manufactured Machine Installed Details Intimation of Machines Furnished to Other Department Documents Uploaded Verification

10. Verification

I, John (Name of Authorised Signatory), son/daughter of Bosco, hereby solemnly affirm and declare that the information given hereinabove is true and correct to the best of my knowledge and belief and nothing has been concealed therefrom. I understand that any false declaration is liable for penal action under Chapter VI of the Health Security & National Security Cess Act, 2025.

Place *
Nungambakkam

Date
08/02/2026

Name *
Hema

Designation *
Manager

Previous Save Submit Application

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ENG IN 18:06 08-02-2026

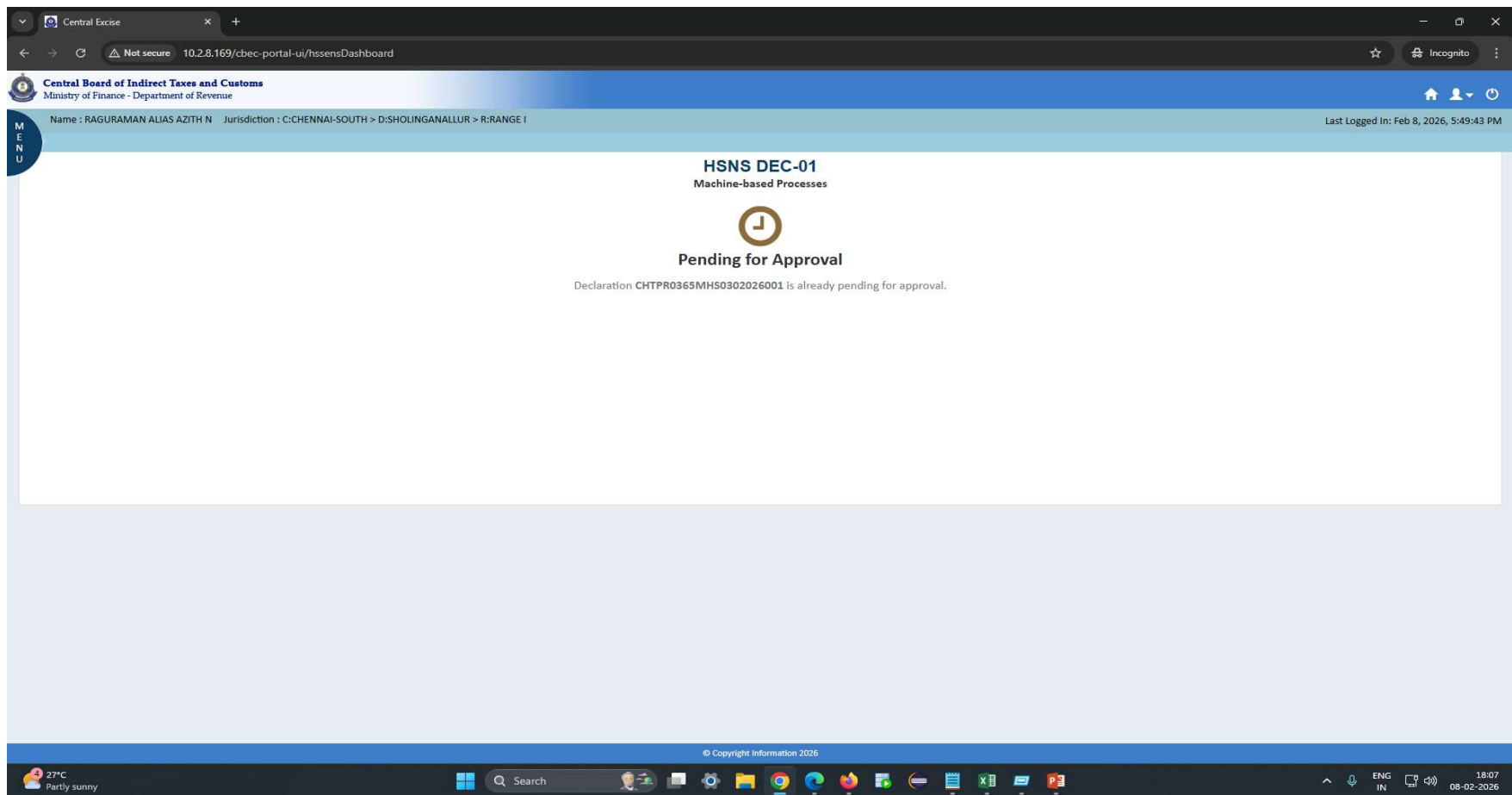
10.20. Now the registered person can submit the Declaration form by clicking on “Submit Application” Button. A message of successful filing of form along with the “Declaration Number” will be displayed on the screen.

The screenshot displays the CBIC portal interface. At the top, the header identifies the Central Board of Indirect Taxes and Customs, Ministry of Finance - Department of Revenue. The user's name, RAGURAMAN ALIAS AZITH N, and jurisdiction, C:CHENNAI-SOUTH > D:SHOLINGANALLUR > R:RANGE I, are shown. A success message is prominently displayed in a green box, stating: "Success Declaration submitted successfully with Declaration number: CHTPR0365MHS0302026001". Below this, the form fields for the declaration are visible, including HSNS Registration No (CHTPR0365MHS030), Address of the Factory / Premises (test_test_test,Tamil Nadu - 609606), Trade Name (test), and Date of Filing (08/02/2026). The form is divided into sections: Goods Manufactured, Machine Installed Details, Intimation of Machines Furnished to Other Department, Documents Uploaded, and Verification. The Verification section is currently active, showing a declaration statement and fields for Place (Nungambakkam), Name (Hema), Date (08/02/2026), and Designation (Manager). The "Submit Application" button is highlighted in green.

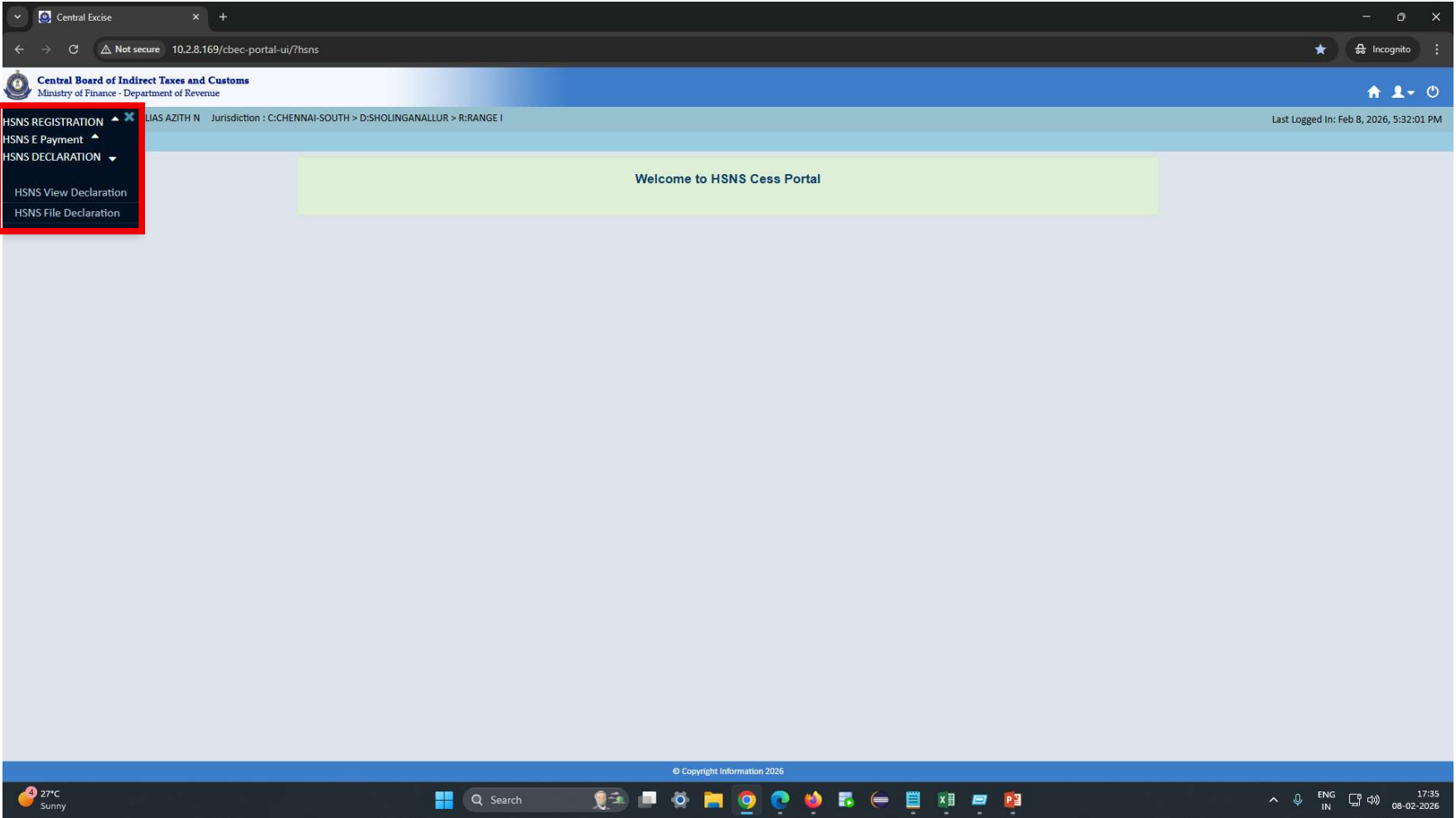
Note: The Registered Persons should ensure the correctness of the details filled in the declaration form, as details once filled and submitted cannot be altered or edited later.

NOTE: It is pertinent to mention here that as per Rule 11(3) of HSNS Rules, 2026, no fresh declaration shall be filed under sub-rule (2) of rule 9 until an order of confirmation has been passed by the proper officer in respect of declaration filed earlier.

11. In case the registered person tries to file another declaration before approval of the earlier declaration filed, the following message will appear.



12. On successful submission of the declaration, the registered person can view the Declaration Form filed by clicking on MENU > HSNS DECLARATION > HSNS VIEW DECLARATION.



13. On clicking 'view Declaration', registered person can view the details entered. The registered person can now view the "Unique Machine Registration Number" generated by the system under the tab "Machine Installed Details" and under column Registration No. of the Machine.

Central Board of Indirect Taxes and Customs
Ministry of Finance - Department of Revenue

Name : RAGURAMAN ALIAS AZITH N Jurisdiction : C:CHENNAI-SOUTH > D:SHOLINGANALLUR > R:RANGE I Last Logged In: Feb 9, 2026, 2:08:09 PM

HSNS DEC-01

DECLARATION TYPE: Initial Declaration

HSNS Registration No
CHTPR0365MHS032

Legal Name
RAGURAMAN ALIAS AZITH N

Trade Name
test

Address of the Factory / Premises
test,test,test,Tamil Nadu - 609606

GSTIN

Date of Filing
09/02/2026

Goods Manufactured

Machine Installed Details

Intimation of Machine Furnished to Other Department

Documents Uploaded

Verification

4. Details of machines installed (For Machine-based processes) as per Table A or B below:

Sl. No (1)	Registration No. of the Machine	Make (if available) (2)	Model No. (if available) (3)	Name of Manufacturer (4)	Machine No. (5)	Date of Purchase (6)	Electricity Consumption capacity of the machine per hour (KWH) (15)	Machine Working status (Y/N) (17)	Actions
1	CHTPR0365MHS032001	Ab1	BC2	Ragu	536	01/02/2026	650	YES	
2	CHTPR0365MHS032002	Ab2	BC3	Ragu 1	537	02/02/2026	651	YES	

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