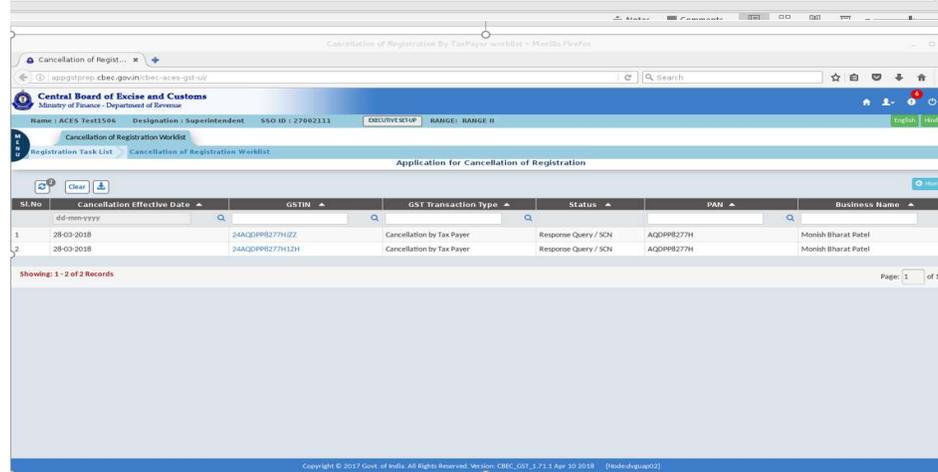
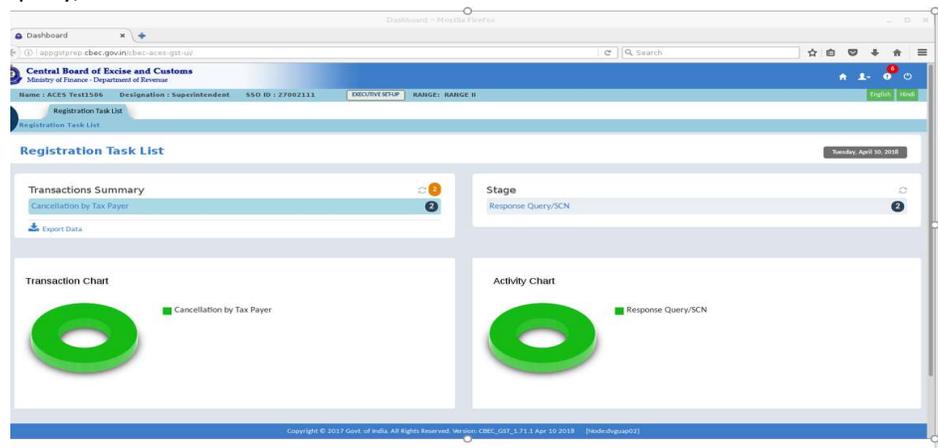
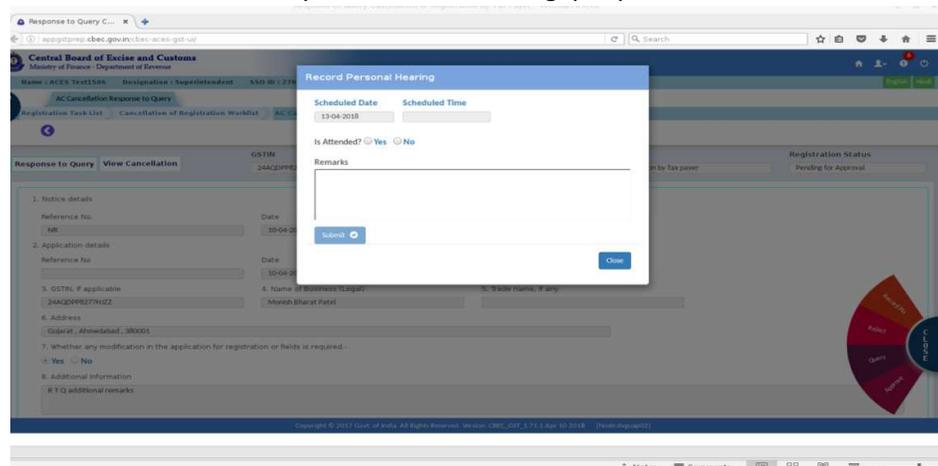




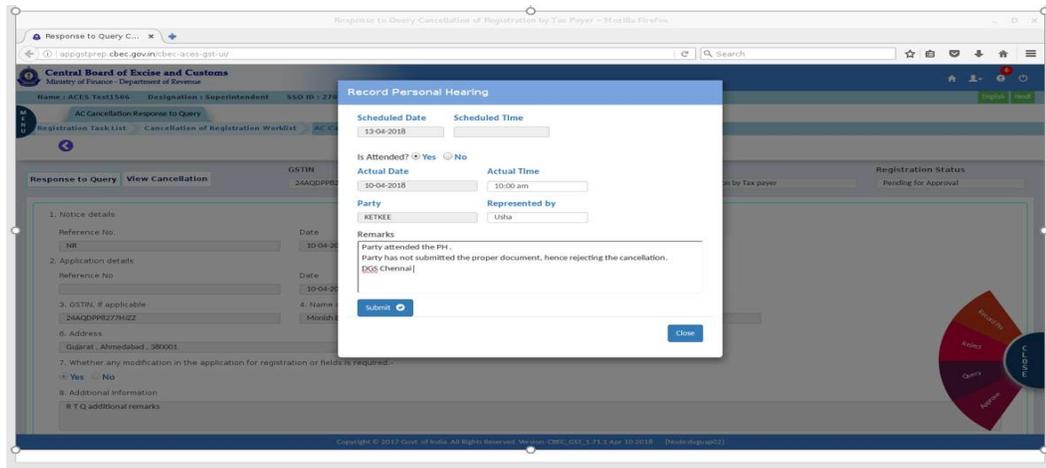
6) After submission of Response by Tax payer the record will move to Response to query/SCN



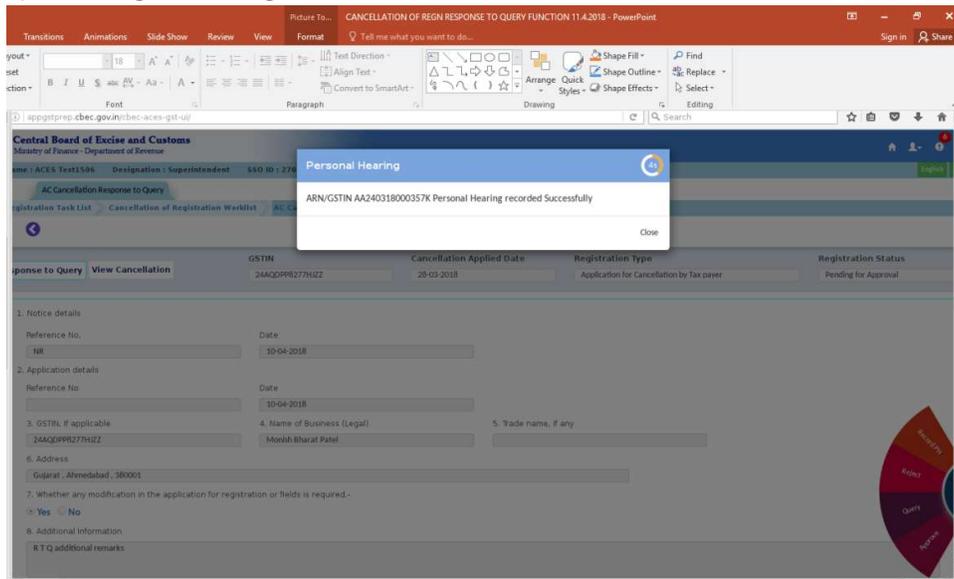
7) On receipt of response - Recording of PH button will appear which will display the PH date and time fixed initially, at the time of raising query.



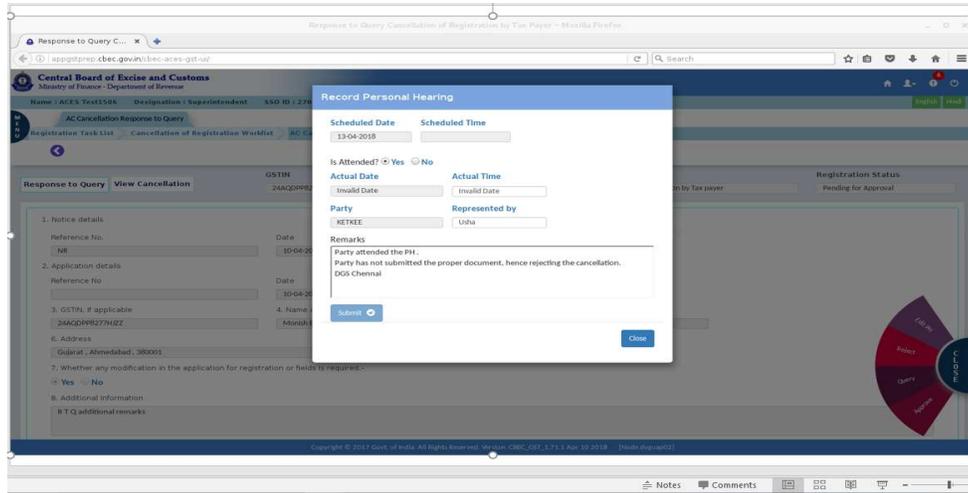
8) Fill up the details as to whether the taxpayer attended PH “Yes” or “No” along with Remarks and submit the button. There is an option for the officer to enter the actual date and time of conduct of PH.



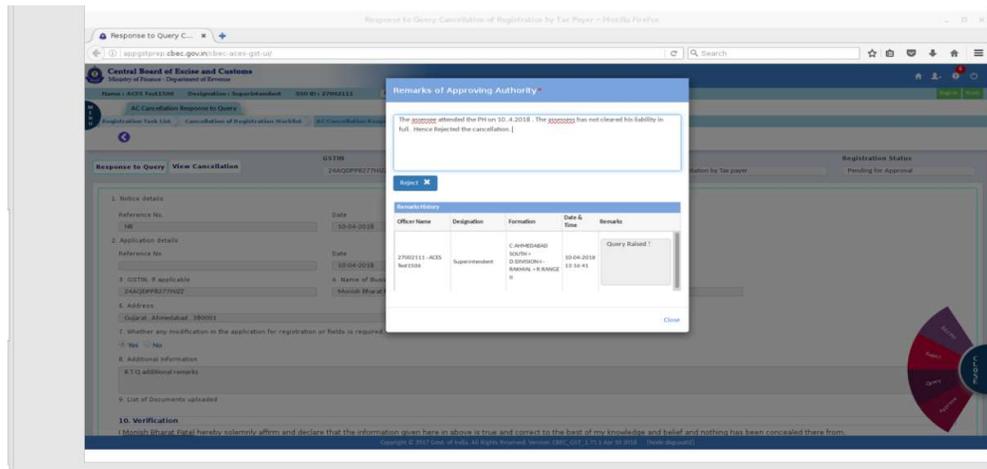
9) Recording of PH will get submitted.



10) Also the PH recorded can be Edited with help of Edit PH button, if required. Response from the taxpayer through online is mandatory for either approval or rejection of the cancellation request. This will appear as an alert “Response to Query/SCN” in the dashboard of the officer. Similarly, if no response is received from the taxpayer through GSTN portal, GSTN will send an alert accordingly, which will be displayed as “Response not received” in the dashboard and the only option for the officer is to reject the request for cancellation in such a scenario.



11) The application can be rejected by entering the remarks in the pop up message box. On entering the remarks the Reject button will be enabled for rejection.



12) Likewise, the cancellation which are approved can be viewed under "Inactive List" under the status cancelled.

Microsoft Word window: cancellation moving to inactive list - Word

Registration Master Archive List Page - Mozilla Firefox

Central Board of Indirect Taxes and Customs  
Ministry of Finance, Department of Revenue

State / ACES Tax Unit / Inspections / Inspection/01 / SMO NO / 27500888 / Inspected Unit / BMSSE / BMSSE /

Cancellation of Registration Number - Inactive Registration List

Inactive Registration List

GST InActive Registration List

Sl No	Particulars	GSTIN	GST Reg Type	Status	EW	Business Name	Action
1	CANHEDABAD NORTH - DIVISION - NARODA ROAD - R-RANGE 1	24AEP07910231	Application for New Registration	INCELED	ABN0790E	RAFUL LALAD GARNAD	✖
2	CANHEDABAD NORTH - DIVISION - NARODA ROAD - R-RANGE 1	24RUP09040201	Application for New Registration	INCELED	BGP0904N	IRAJAL SONI	✖
3	CANHEDABAD NORTH - DIVISION - NARODA ROAD - R-RANGE 1	24RUP03810202	Application for New Registration	INCELED	BARUP038C	SURSHEL KUMAR SANDEEV	✖

Showing 1 - 3 of 3 Records

Sl No	Transaction Type	Transaction Date	Status	Approved Date	File Detail
1	Cancellation By Tax Payer	21-04-2018	Approved	21-04-2018	24RUP03810202

Page 5 of 5 0 words English (India) 16:43 22-06-2018