

C.No. IV/26/ /2018/Systems[S]

Date: 24.05.2019

# ADVISORY NO. 16 /2019 - ACES-GST INTEGRATION

Sub: ACES GST Integration- Login procedure and Filing Application for New Registration of Central Excise Taxpayers in the integrated CBIC-GST Taxpayer portal – regarding. \*\*\*\*\*

Attention is invited to this office letter C.No. IV/28/74/2018-PF I Sys(S) dated 29.04.2019, the Central Excise Notification No.01/2019-CE(NT) dated 08.05.2019 and Board's Circular No. 1069/2/2019/2019-CX dated 08.05.2019 issued with regard to ACES-GST Integration and change of name of tax payer portal for ACES (CE & ST) functionalities.

2. The migration and Integration of ACES functionalities with CBIC-GST Application has since been completed. Accordingly, the integrated CBIC Taxpayer portal for Central Excise, Service Tax and GST purpose will be <u>www.cbic-gst.gov.in</u> effective from 26.05.2019. The step by step procedure for Login and Registration of New taxpayers under Central Excise in the integrated CBIC GST Taxpayer portal with screenshots is enclosed herewith.

3. The salient features of the procedure are highlighted as here under:

- (i) New tax payer applicant will access the CBEC-GST tax payer portal namely the URL https://cbic-gst.gov.in and click on the link for "ACES( CE&ST)" which leads to the relevant Taxpayer Login. On clicking the "New User" >> "New Registration", certain base profile particulars are to be captured namely Name as mentioned in PAN, PAN, Mobile Number, Email Address and State.
- (ii) Then, PAN details are validated online, and on successful validation, OTP will be generated and sent to the Mobile Number and e-mail Id provided by the applicant.
- (iii) On submission of OTP, a 15-character Temporary Reference Number (TRN) will be generated and sent to the registered mobile number and e-mail Id.

- (iv) After that, the applicant should access the CBIC-GST taxpayer portal, with the Temporary Reference Number (TRN) as login and will be able to view the Taxpayer Dashboard.
- (v) The Taxpayer applicant who intends to register under Central Excise in respect of Tobacco & Tobacco products falling under Tariff Chapter 24 or for specified petroleum goods falling under Tariff Chapter 27, will file "A1 Form".
- (vi) Any person who is not a registered taxpayer but who is required to obtain a 15digit Non-Assessee Code which would enable him to make e-payment of any Central Excise dues (legacy or current period), will file "Non-Assessee Form".
- (vii) When a taxpayer Applicant completes submission of the application successfully, System response with Application Reference Number (ARN No.) will be generated.
- (viii) The application filed so by the taxpayer applicant, will go to the proper officer for verification and approval. Once approved the Registration Certificate bearing distinct Registration Number would be generated.
- (ix) After generation of RC, the applicant can login to the Portal with Central Excise Registration Number as Username and the temporary password communicated through email and mobile.
- After change of initial password the tax payer can commence any online transactions with the department like e-filing of return, e-payment of taxes, etc. through the said CBIC Tax payer portal <u>www.cbic-gst.gov.in</u>.
- 4. The above procedure may be widely circulated to sensitize the officers and trade.

SD/-(S. Thirunavukkarasu) Additional Director General.

То

- 1. All the Pr. Chief Commissioner/ Chief Commissioners of GST Zones.
- 2. All the Pr. ADGs/ADG, DGGI/DGGST/DG(Audit)/DGT (TPS).
- 3. Principal Commissioner-Central Excise, CBIC
- 4. Commissioner-Service Tax, CBIC
- 5. Principal Commissioner, GST (Policy Wing), CBIC
- 6. The Principal Director General, Systems & Data Management, New Delhi.
- 7. All the Pr. Commissioners /Commissioners of Central Tax.
- 8. All the ADGs of DG Systems, New Delhi, Bengaluru & Kolkata.
- 9. All ACL Admn of Commissionerate / Division.

#### ADVISORY ON NEW CENTRAL EXCISE TAX PAYER REGISTRATION UNDER CBIC-GST TAX PAYER PORTAL

#### (CBIC-ACES-GST INTEGRATED APPLICATION)

Attention is drawn to the existing ACES Portal namely <u>www.aces.gov.in</u>, the tax payer portal for online functionalities under Central Excise and Service Tax. The functionalities of ACES have been migrated and integrated with CBIC-GST Application now and available for tax payers under the CBIC-GST portal namely <u>www.cbic-gst.gov.in</u> with effective 26<sup>th</sup> May 2019 vide. Central Excise Notification No.01/2019-CE(NT) dated 08.05.2019 read with Board's Circular No. 1069/2/2019/2019-CX dated 08.05.2019 issued in this regard.

The procedure for new tax payers to login and register under Central Excise is explained as follows:

1. The integrated CBIC Tax Payer portal for Central Excise, Service Tax and GST purpose is <u>www.cbic-gst.gov.in</u>



- New tax payer applicant will access the CBEC-GST tax payer portal namely the URL <u>https://cbic-gst.gov.in</u> and click on the link for "ACES( CE&ST)" on the Horizontal Menu Bar on the Top. The link leads to the ACES(CE &ST) Taxpayer login page.
- 3. The applicant needs to click the "New User" > "New Registration" icon as illustrated below:

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- 4. The following particulars are required to be entered by the new tax payer applicant:
  - (i) Name as mentioned in PAN
  - (ii) PAN

Note: The business entity for which the Central Excise registration is applied for, is required to be a holder of valid Permanent Account number (PAN) under Income Tax.

- (iii) Mobile Number
- (iv) Email Address

Note: The One Time Password(OTP) and other communication will be sent to the above mobile number and email id.

- (v) State of location of the business premises
- (vi) CAPTCHA

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PAN details are validated online.

After the PAN details are validated successfully, an OTP will be generated and sent to the Mobile Number and e-mail Id provided by the applicant. The applicant is required to enter the OTP received.

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After submission of OTP, a 15-character Temporary Reference Number (TRN) will be generated and sent to the registered mobile number and email Id.



After that, the applicant should access the CBIC-GST tax payer portal, with the Temporary Reference Number (TRN) as login. An OTP will be generated and sent to the Mobile Number and e-mail Id provided by the applicant.



# The applicant after entering the OTP should click the submit icon as below.

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After successful submission, the applicant will be able to view the Tax payer Dashboard as illustrated below:



The Taxpayer applicant who intends to register under Central Excise in respect of Tobacco & Tobacco products falling under Tariff Chapter 24 and for specified petroleum goods falling under Tariff Chapter 27, will file "A1 Form".

Any person who is not a registered tax payer but who is required to obtain a 15-digit Non-Assessee Code which would enable him to make epayment of any Central Excise dues (legacy or current period), will file "Non-Assessee Form". The applicant can click on the A1 Form and fill in the required details under each tab of the application form and upload relevant documents and submit the same to the Department. An overview of "A1 Form" is given below:

#### A1 Form has the following sections as distinct tabs.

#### **Business details**



### **Postal Address of Business Premises**

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# Authorized Signatory

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Details of Existing Registrations under various Statutory Authorities



# Details of Promoters/Directors, etc.

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Business Details	Postal Address	Details of Place of Business	Authorized Signatory	Bank Details	Existing Registration	Promoter Details	Goods Manufactured	Declaration			
Sr. No	Name of the Pers	on Desi	gnation	Name of B	uilding PIN	Office	Phone Number	Email	Act	ons	
1	GRD Jewellery	y Pro	prietor	dfds	34534	5 9	55464645	fsd@fsd.sss	•	<b>1</b>	
2	abirami	Chief Exec	cutive Officer	fs	63800	1	9870987	test@fd.ddd	۰ ۵	۲ m	
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# Details of Goods manufactured

rd of Indirect Taxe nance - Department of	<b>s and Customs</b> f Revenue											
			Centra	I Excis	se Re	gistration	- Form	A-1				
Postal Address	s Details of Place of Business	Authoriz	ed Signatory	Bank	Details	Existing Reg	gistration	Promoter Details	Goods Manufactured Declaration			
able Goods to b	e Manufactured, Wholesale	or Trade	d			Major	Excisable	Goods Used in the	Manufacture of Final Products			
CETSH *	Description		Activity		Action	Sr.No		CETSH	Description		Action	n:
1040 🗸	UNMANUFACTURED TOBACCO; TOBACCO REFUSE - TOBACCO, NOT STEMMED OR	<ul> <li>Ott</li> <li>→</li> </ul>	ners	×	Î	1	2401104	10 ~	UNMANUFACTURED TOBACCO; TOBACCO REFUSE - TOBACCO, NOT STEMMED OR STRIPPED : BURLEY	۳ ۲	â	
2060	UNMANUFACTURED TOBACCO; TOBACCO REFUSE - TOBACCO, PARTLY OR	∧ Wh	nolesale	~	Î	2	2401203	30 💌	UNMANUFACTURED TOBACCO; TOBACCO REFUSE - TOBACCO, PARTLY OR WHOLLY STEMMED OR STRIPPED	· · ·	Î	
evious 1 Ne	ext »					3	2401205	50 🗸	Tobacco for manufacture of biris			
vnload Template	Upload XLS Browse Copy of Majori	ExciseGoo	odsTemplate	Upload	File	4	2402201	.0 🗸	Other than filter cigarettes, of length exceeding 65 millimetres	not .::	â	
						5	2402202	20 🔽	Other than filter cigarettes, of length exceeding 65 millimetres but not exceeding 70 millimetres	н с	Ē	
	ils Postal Address sable Goods to b CETSH • 1040  V 2060 V revious 1 Ne wnload Template	Isable Goods to be Manufactured, Wholesale       CETSH     Description       1040     UNMANUFACTURED       TOBACCO; TOBACCO REFUSE -       TOBACCO; TOBACO REFUSE -       TOBACCO; TOBA	iiis       Postal Address       Details of Place of Business       Authoriz         ceristi Description*         1040       UNMANUFACTURED       Otto         1040       UNMANUFACTURED       Otto         1040       UNMANUFACTURED       Otto         2060       UNMANUFACTURED       White         2060	Isis       Postal Address       Details of Place of Business       Authorized Signatory         Sable Goods to be Manufactured, Wholesale or Traded         CETSH       Description       Activity         1040       UNMANUFACTURED       Others         TOBACCO; TOBACCO REFUSE -       Vholesale       Others         2060       UNMANUFACTURED       Wholesale         TOBACCO; TOBACCO REFUSE -       Vholesale         TOBACCO; TOBACO	IIIS       Postal Address       Details of Place of Business       Authorized Signatory       Bank I         stable Goods to be Manufactured, Wholesale or Traded         CETSH       Description       Activity       Activity         1040       UNMANUFACTURED       Others       Image: Colspan="2">Others         1040       UNMANUFACTURED       Others       Image: Colspan="2">Others         2060       UNMANUFACTURED       Wholesale       Image: Colspan="2">Others         2060       UNMANUFACTURED       Wholesale       Image: Colspan="2">Others         2060       UNMANUFACTURED       Wholesale       Image: Colspan="2">Image: Colspan="2">Others         2060       UNMANUFACTURED       Image: Colspan="2">Wholesale       Image: Colspan="2">Image: Colspan="2">Others         2060       UNMANUFACTURED       Image: Colspan="2">Image: Colspan="2">Others         2060       UNMANUFACTURED       Image: Colspan="2">Image: Colspan="2"         Image: Colspan="2"           Image: Colspan="2"<	iis Postal Address Details of Place of Business Authorized Signatory Bank Details   Bank Details   Bank Details Bank Details   Bank Details   Bank Details Bank Details   Bank Details Detail	IIIS Postal Address Details of Place of Business Authorized Signatory Bank Details Existing Reg   stable Goods to be Manufactured, Wholesale or Traded   Major I   CETSH Description Activity Action   1040 UNMANUFACTURED Others   TOBACCO; TOBACCO REFUSE - TOBACCO; TOBACCO REFUSE - TOBACC	IIIs       Postal Address       Details of Place of Business       Authorized Signatory       Bank Details       Existing Registration         sable Goods to be Manufactured, Wholesale or Traded       Major Excisable         CETSH*       Description*       Activity*       Action       1       2401104         1040       UNMANUFACTURED       Others       Image: Coord Coo	IIS Postal Address Details of Place of Business Authorized Signatory Bank Details Existing Registration Promoter Details   cable Goods to be Manufactured, Wholesale or Traded   CETSH* Description* Activity* Action   1040 UNMANUFACTURED Others Image: Cerse in the second se	IIIs       Postal Address       Details of Place of Business       Authorized Signatory       Bank Details       Existing Registration       Promoter Details       Goods Manufactured       Declaration         scable Goods to be Manufactured, Wholesale or Traded       Major Excisable Goods Used in the Manufacture of Final Products       Sr.No       CETSH       Description*       Activity*       Action       1       24011040       UNMANUFACTURED TOBACCO; TOBACCO REFUSE - VITOBACCO; TOBACCO REFUSE - TOBACCO; TOBACCO REFUSE - VITOBACCO; TOBACCO REFUSE - VITOBACCO; TOBACCO REFUSE - TOBACCO; TOBACCO REFUSE - VITOBACCO; TOBACCO REFUSE - VITOBACCO; TOBACCO REFUSE - TOBACCO; TOBACCO REFUSE - TOBACCO; TOBACCO REFUSE - VITOBACCO; TOBACCO REFUSE - TOBACCO; TOBACCO REFUSE - TOBACCO; TOBACCO REFUSE - VITOBACCO; TOBACO REFUSE - TOBACCO; TOBACCO REFUSE - VITOBACCO; TOBACCO REFUSE - VITOBACCO; TOBACO REFUSE - VITOBACO REFUSE - VITOBACO REFUSE - VITOROV REFUSE -	Is       Postal Address       Details of Place of Business       Authorized Signatory       Bank Details       Existing Registration       Promoter Details       Goods Manufactured       Declaration         scable Goods to be Manufactured, Wholesale or Traded       Major Excisable Goods Used in the Manufacture of Final Products       Scable Goods Used in the Manufacture of Final Products         CETSH       Description       Activity       Action       1       24011040       UNMANUFACTURED TOBACCO; TOBACCO REFUSE - TOBACCO, NOT STEMMED OR STRIPPED : BURLEY       a         2060       UNMANUFACTURED       Wholesale       Image: Tobacco, NOT STEMMED OR STRIPPED : BURLEY       a         2060       UNMANUFACTURED or DOBACCO; TOBACCO REFUSE - V       Wholesale       Image: Tobacco, NOT STRIPPED : BURLEY       a         2060       UNMANUFACTURED or DOBACCO; TOBACCO, PARTLY OR       Wholesale       Image: Tobacco, PARTLY or OR STRIPPED : BURLEY       a         2060       UNMANUFACTURED TOBACCO; TOBACCO, PARTLY OR       Image: Tobacco, PARTLY or OR STRIPPED : BURLEY       a       d       24012030       UNMANUFACTURED TOBACCO; OR STRIPPED : Image: Tobacco, PARTLY or OR WHOLLY STEMMED OR STRIPPED : Image: Tobacco for manufacture of birs       a         2060       Unservice       Image: Tobacco or Stripped image: Tobacco for manufacture of birs       a	Isis       Postal Address       Details of Place of Business       Authorized Signatory       Bank Details       Existing Registration       Promoter Details       Goods Manufactured       Declaration         stable Goods to be Manufactured, Wholesale or Traded       Major Excisable Goods Used in the Manufacture of Final Products       Stable Goods Used in the Manufacture of Final Products         CETSH       Description       Activity*       Action       1       24011040       UNMANUFACTURED TOBACCO; TOBACCO REFUSE - VIDBACCO; TOBACCO, NOT STEMMED OR VIDBACCO; TOBACCO, NOT STEMMED OR VIDBACCO; TOBACCO, REFUSE - VIDBACCO; TOBACCO, REFUSE - VIDBACCO; TOBACCO, REFUSE - VIDBACCO; TOBACCO, PARTIY OR       2       24012030       UNMANUFACTURED TOBACCO; TOBACCO, PARTIY OR       0         evious       1       Next: %       4       24012030       Other than filter cigarettes, of length not exceeding 65 millimetres       0         winload Template       Browse Copy of MajorExciseGoodsTemplate       Upload File       5       24022020       Other than filter cigarettes, of length not exceeding 65 millimetres       0         5       24022020       Other than filter cigarettes, of length not exceeding 70 millimetres       0       0

### **Declaration Form**

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M Name : SENTHILVELAVAN BOOMINATHAN Jurisdiction : C:CHENNAI-NORTH > D:NUNGAMBAKKAM > R:RANGE I	Last Logged In: May 22, 2019, 5:1	3:30 PM
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Central Excise Registration - Form A-1		_
Business Details Postal Address Details of Place of Business Authorized Signatory Bank Details Existing Registration Promoter Details Goods Manufactured Declaration		
I, SENTHILVELAVAN BOOMINATHAN hereby declare that the information given in this Application Form is true, correct and complete in every respect and that I am authorised to sign on behalf of the Registrant.		
Date: 15-05-2019		
Place: Chennal		
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On successful submission of the application, a System response with Application Reference Number (ARN No.) will be generated.

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The applicant can access the portal with the Temporary Reference Number (TRN) as login and view the Application filed and the Acknowledgement Receipt generated, with reference to the cited ARN, on the Taxpayer dashboard.

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On submission of the application for registration, the application will go to the proper officer for verification and approval. Once approved the Registration Certificate bearing distinct Registration Number would be generated.

After generation of RC, the applicant can login to the Portal with Central Excise Registration Number as Username and the temporary password communicated through email and mobile.

On first such login the applicant will have to change mandatorily the password as below:

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Thereafter the tax payer is facilitated to pursue any online transactions like e-filing of return, e-payment of taxes, etc. through the said CBIC Tax payer portal <u>www.cbic-gst.gov.in</u>.



If the Taxpayer is facing any issue while accessing the CBIC GST portal or changing the Password, the Taxpayer can contact the **cbecmitra helpdesk** either through calling the toll free number-**18001200232** or through <u>mail-cbecmitra.helpdesk@icegate.gov.in</u> for resolution.