

Government of India, Ministry of Finance, Department of Revenue  
 भारत सरकार, वित्त मंत्रालय, राजस्व विभाग  
 Central Board of Indirect Taxes and Customs (CBIC)  
 केंद्रीय अप्रत्यक्ष कर एवं सीमा शुल्क बोर्ड (सीबीआईसी)  
 Office of the Additional Director General of Systems  
 प्रणाली महानिदेशालय के अतिरिक्त महानिदेशक का कार्यालय  
 GST and Central Excise, GST Bhavan, 1st and 5th floor,  
 जीएसटी और केंद्रीय उत्पाद शुल्क, जीएसटी भवन, पहली और पांचवी मंजिल,  
 No. 26/1, Mahatma Gandhi Road, Nungambakkam, Chennai -600034  
 सं. 26/1, महात्मा गाँधी रोड, नुगंबक्कम, चेन्नई-600034

File No: DGSYS/APP/CZU/AGST/1/2026-ACES/GST O/o-ADG-DGS-ZU- CHENNAI

Dated 05.02.2026

**ADVISORY NO. 03/2026 - Central Excise Declaration Filing Procedure**

Sub: Filing Procedure of Declaration Form CE DEC-01 for Central Excise Taxpayers -  
Regarding

\*\*\*\*\*

Attention is invited to Chewing Tobacco, Jarda Scented Tobacco and Gutkha Packing Machines (Capacity Determination and Collection of Duty) Rules, 2025 (hereinafter referred as 'The Rules') issued vide Notification No. 05/2025-Central Excise (N.T.) dated 31.12.2025.

2. As per sub-section (1) of Rule 6 , "Every manufacturer of the notified goods shall file a declaration in FORM CE DEC-01 on the existing cbic-gst.gov.in portal on or before the 7th day of February, 2026 or within seven days from the date of commencement of manufacturing of notified goods viz., Chewing Tobacco, Jarda Scented Tobacco and Gutkha notified under sub-section (1) of section 3A of the Central Excise Act,1944.

3. Accordingly, step by step procedure for Filing Initial Declaration in FORM CE DEC-1 in the Taxpayer portal i.e., "www.cbic-gst.gov.in" (herein after referred to as "Portal") with screenshots is detailed in the ANNEXURE-A.

5. Similar Advisory for filing CE PMT-01(Monthly Payment Statement) and filing of fresh Declaration in case of any change in the factors relevant to production under rule 4, or in case of installation, addition or commencement of any machine, will be issued shortly.

6. The above advisory may be widely circulated to sensitize the field officers and trade.

**Digitally signed by**  
**Sahil Inamdar**  
**Date: 05-02-2026**  
**16:59:25**

साहिल इनामदार | Sahil Inamdar  
 अतिरिक्त महानिदेशक | Additional Director General,  
 प्रणाली महानिदेशालय, चेन्नई | DG Systems, Chennai

To

1. All the Pr. Chief Commissioners/Chief Commissioners of GST Zones.
2. The Pr. DG/DG, DGGI/DGGST/DG (Audit)/DG (TPS).
3. The Commissioner, GST (Policy Wing).
4. The Commissioner, Central Excise (Policy Wing).
5. All the Pr. Commissioners/Commissioners of GST.
6. The Pr. ADG /ADGs of Systems, New Delhi/ Bengaluru / Kolkata/ Mumbai
7. The Joint Secretary, TRU 1
8. The Joint Secretary, DOR.
9. Web master, CBIC

Copy submitted to.

1. The Pr. Director General, Systems & Data Management, New Delhi -----for information
2. PS to the Member (IT) ----- for information.

## ANNEXURE-A: STEP BY STEP PROCEDURE FOR FILING FORM CE DEC-1

1. The portal for Central Excise is [www.cbic-gst.gov.in](http://www.cbic-gst.gov.in).



2. Click on **ACES (CE& ST)> ACES (CE& ST) LOGIN** which leads to the relevant Taxpayer Login

Central Board of Indirect Taxes and Customs  
Ministry of Finance - Department of Revenue

### Taxpayer Login

User ID: AH RTE2986QEM001

Password: .....

Captcha: SN4BJ

[LOGIN](#) [RESET](#)

**Existing User**

[Forgot Password](#) [Unlock account](#)

**New User**

[New Registration](#) [TRN Login](#)

[Know your Jurisdiction](#)

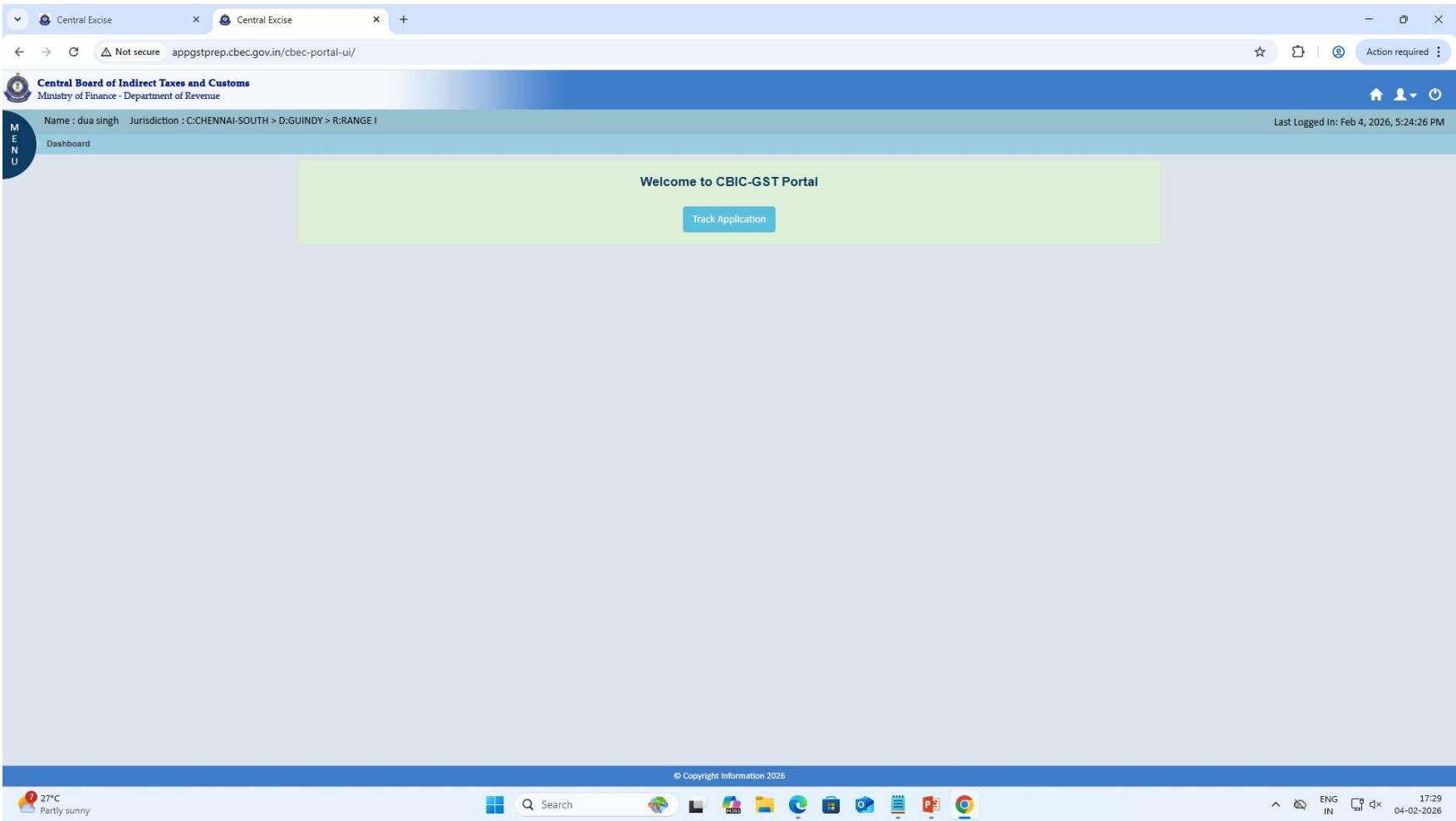
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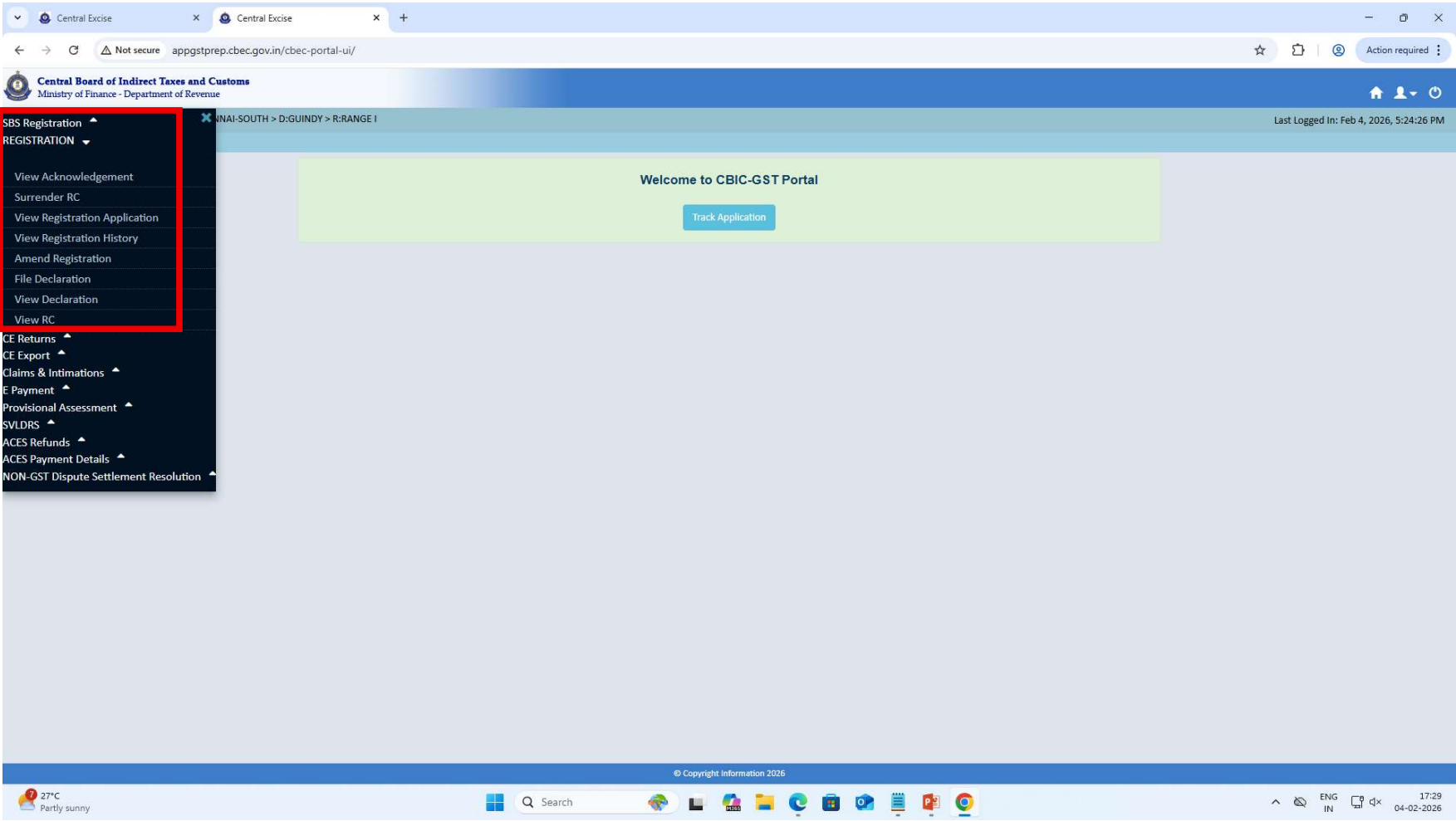
Search

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3. Taxpayer needs to enter login credentials and click submit button, then the Taxpayer dashboard will appear.



4. Under Menu>Registration>File Declaration.



5. On clicking “File Declaration” the following page namely FORM CE DEC-01, with the following list of tables will be displayed on the screen.

Central Excise

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Central Board of Indirect Taxes and Customs  
Ministry of Finance - Department of Revenue

Name : dua singh Jurisdiction : C:CHENNAI-SOUTH > D:GUINDY > R:RANGE I Last Logged In: Feb 4, 2026, 5:24:26 PM

Dashboard

**FORM CE DEC-01**

[See Rule 6 of Chewing Tobacco, Jarda Scented Tobacco and Cigarette Packing Machines (Capacity Determination and Collection of Duty) Rules, 2026]  
Declaration of machines for the manufacture of notified goods under Section 3A of the Central Excise Act, 1944

DECLARATION TYPE : Initial Declaration

Central Excise Registration No. AHRT2986QEM001

Legal Name dua singh

Trade Name, if any dua singh

Address of the Factory / Premises RVS 2 C G road shollingar south chennai chennai south chennai 2 Tamil Nadu 630011

Address of other premises manufacturing the same products Enter other premises address (if any)

GSTIN Enter GSTIN Number

Date of Filing 2026-02-04

Notified Goods and Denomination Details of Machines Available Details of Machines Installed out of (4) above Details of the intimation of the machines furnished to other departments Details of CCTV surveillance system installed in the premises Documents Uploaded Verification

3. Details of Notified Goods and Denomination of Retail Sale Prices to be manufactured during the financial year  
(Refer to Section 3A of the Act)

Sl. No.	Tariff Item	Description of goods (e.g., Chewing Tobacco)	Brand Name(s)	Denomination of Retail sale price	Action
1	24039910	CHEWING TOBACCO	test	12345	Edit Delete

Next Save Add New Product

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6. Click on the relevant tables to enter the details
7. Step 1: “Basic Information” under Table 1, viz., Central Excise Registration No, Legal Name , Trade Name if any and Address of the factory premises will be auto fetched from the System. Other details such as Address of other premises manufacturing the same products, GSTIN( if any) should be filled by the taxpayer.





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Action required

**Central Board of Indirect Taxes and Customs**  
Ministry of Finance - Department of Revenue

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Name : dua singh    Jurisdiction : C:CHENNAI-SOUTH > D:GUINDY > R:RANGE I  
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FORM CE DEC-01

[See Rule 6 of Chewing Tobacco, Jarda Scented Tobacco and Gutkha Packing Machines (Capacity Determinaltion and Collection of Duty) Rules, 2026]

Declaration of machines for the manufacture of notified goods under Section 3A of the Central Excise Act, 1944

DECLARATION TYPE : Initial Declaration

Central Excise Registration No.

AHRTZ986QEM001

Legal Name

dua singh

Trade Name, if any

dua singh

Address of the Factory / Premises

RVS 2 C G road shollingar south chennai chennai south chennai 2 Tamil Nadu 630011

Address of other premises manufacturing the same products

Enter other premises address (if any)

GSTIN

Enter GSTIN Number

Date of Filing

2026-02-04

Notified Goods and Denomination

Details of Machines Available

Details of Machines Installed out of (4) above

Details of the intimation of the machines furnished to other departments

Details of CCTV surveillance system installed in the premises

Documents Uploaded

Verification

3. Details of Notified Goods and Denomination of Retail Sale Prices to be manufactured during the financial year

(Refer to Section 3A of the Act)

Sl. No.	Tariff Item *	Description of goods (e.g., Chewing Tobacco) *	Brand Name(s) *	Denomination of Retail sale price *	Action
1	24039910	CHEWING TOBACCO	test	12345	<div>Edit</div> <div>Delete</div>

Next

Save

Add New Product

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8.

As this is the Initial Declaration, the Declaration Type is displayed as **Initial Declaration** at right side top corner of the Form.

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Central Board of Indirect Taxes and Customs  
Ministry of Finance - Department of Revenue

Name : dua singh Jurisdiction : C:CHENNAI-SOUTH > D:GUINDY > R:RANGE I Last Logged In: Feb 4, 2026, 5:24:26 PM

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### FORM CE DEC-01

[See Rule 6 of Chewing Tobacco, Jarda Scented Tobacco and Gutkha Packing Machines (Capacity Determination and Collection of Duty) Rules, 2026]  
Declaration of machines for the manufacture of notified goods under Section 3A of the Central Excise Act, 1944

**DECLARATION TYPE : Initial Declaration**

Central Excise Registration No. AHRT2986QEM001

Legal Name dua singh

Trade Name, if any dua singh

Address of the Factory / Premises RVS 2 C G road shollingar south chennai chennai south chennai 2 Tamil Nadu 630011

Address of other premises manufacturing the same products Enter other premises address (if any)

GSTIN Enter GSTIN Number

Date of Filing 2026-02-04

Notified Goods and Denomination Details of Machines Available Details of Machines Installed out of (4) above Details of the intimation of the machines furnished to other departments Details of CCTV surveillance system installed in the premises Documents Uploaded Verification

#### 3. Details of Notified Goods and Denomination of Retail Sale Prices to be manufactured during the financial year

(Refer to Section 3A of the Act)

Sl. No.	Tariff Item	Description of goods (e.g., Chewing Tobacco)	Brand Name(s)	Denomination of Retail sale price	Action
1	24039910	CHEWING TOBACCO	test	12345	Edit Delete

Next Save Add New Product

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Step 3: On clicking the tab “Notified Goods and Denomination”, a table namely “**Details of Notified Goods and Denomination of Retail Sale Prices to be manufactured during the financial year**” will appear. The Taxpayer needs to select “Tariff Item” from the Dropdown menu. On Selecting the “Tariff Item”, the “Description of Goods” against each tariff item will be auto populated by the system. Brand Name and Denomination of Retail Sale Price are to be entered by the Taxpayer

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### FORM CE DEC-01

[See Rule 6 of Chewing Tobacco, Jarda Scented Tobacco and Gutkha Packing Machines (Capacity Determinaltion and Collection of Duty) Rules, 2026]  
Declaration of machines for the manufacture of notified goods under Section 3A of the Central Excise Act, 1944

DECLARATION TYPE : Initial Declaration

Central Excise Registration No. AHRTZ986QEM001

Legal Name dua singh

Trade Name, if any dua singh

Address of the Factory / Premises RVS 2 C G road sholingaru south chennai chennai south chennai 2 Tamil Nadu 630011

Address of other premises manufacturing the same products Nungambakkam

GSTIN Enter GSTIN Number

Date of Filing 2026-02-04

Notified Goods and Denomination

Details of Machines Available

Details of Machines Installed out of (4) above

Details of the intimation of the machines furnished to other departments

Details of CCTV surveillance system installed in the premises

Documents Uploaded

Verification

#### 3. Details of Notified Goods and Denomination of Retail Sale Prices to be manufactured during the financial year

(Refer to Section 3A of the Act)

Sl. No.	Tariff Item *	Description of goods (e.g., Chewing Tobacco) *	Brand Name(s) *	Denomination of Retail sale price *	Action
1	24039910	CHEWING TOBACCO	Kamal	5	<a href="#">Edit</a> <a href="#">Delete</a>

Next

Save

Add New Product

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If the taxpayer wants to add more product, taxpayer has to click “Add New Product” button, then one more row will be added wherein the taxpayer has to follow the same procedure as mentioned above.

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Dashboard

### FORM CE DEC-01

[See Rule 6 of Chewing Tobacco, Jarda Scented Tobacco and Gutkha Packing Machines (Capacity Determination and Collection of Duty) Rules, 2026]  
Declaration of machines for the manufacture of notified goods under Section 3A of the Central Excise Act, 1944

DECLARATION TYPE : Initial Declaration

Central Excise Registration No. AHRTZ986QEM001

Legal Name dua singh

Trade Name, if any dua singh

Address of the Factory / Premises RVS 2 C G road shollingar south chennai chennai south chennai 2 Tamil Nadu 630011

Address of other premises manufacturing the same products Nungambakkam

GSTIN Enter GSTIN Number

Date of Filing 2026-02-04

Notified Goods and Denomination Details of Machines Available Details of Machines Installed out of (4) above Details of the intimation of the machines furnished to other departments Details of CCTV surveillance system installed in the premises Documents Uploaded Verification

#### 3. Details of Notified Goods and Denomination of Retail Sale Prices to be manufactured during the financial year

(Refer to Section 3A of the Act)

Sl. No.	Tariff Item *	Description of goods (e.g., Chewing Tobacco) *	Brand Name(s) *	Denomination of Retail sale price *	Action
1	24039910	CHEWING TOBACCO	Kamal	5	<a href="#">Edit</a> <a href="#">Delete</a>
2	24039930	JARDA SCENTED TOBACCO	MTM	20	<a href="#">Edit</a> <a href="#">Delete</a>
3	24039990	GUTKHA	Hans	10	<a href="#">Edit</a> <a href="#">Delete</a>

Next Save Add New Product

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Once the details are entered in a Row, the Taxpayer should click the Green tick under Action Column. Then the entries made will be saved in

the system and green tick will change to edit(orange) button. Once the details are entered in subsequent rows, the Taxpayer should click the save button before proceeding to next page. Then the message namely “Goods Manufactured details saved Successfully” will appear as shown below.

The screenshot shows the Central Board of Indirect Taxes and Customs portal. A success message is displayed in a green box: "Success" and "Goods Manufactured details saved successfully!". The form contains the following fields:

- Central Excise Registration No.: AHRT2986QEM001
- Legal Name: dua singh
- Trade Name, if any: dua singh
- Address of the Factory / Premises: RVS 2 C G road sholingaru south chennai chennai south chennai 2 Tamil Nadu 630011
- Address of other premises manufacturing the same products: Nungambakkam
- GSTIN: Enter GSTIN Number
- Date of Filing: 2026-02-04

The form is titled "3. Details of Notified Goods and Denomination of Retail Sale Prices to be manufactured during the financial year". It includes a table with the following data:

Sl. No.	Tariff Item	Description of goods (e.g., Chewing Tobacco)	Brand Name(s)	Denomination of Retail sale price	Action
1	24039910	CHEWING TOBACCO	Kamal	5	Edit Delete
2	24039930	JARDA SCENTED TOBACCO	MTM	20	Edit Delete
3	24039990	GUTKHA	Hans	10	Edit Delete

Buttons at the bottom include "Next", "Save", and "Add New Product".

Step 4 The **Details of Machines Available** should be furnished in Table 4 as below:

- a. Make, Model no of the machines, Name of manufacturer, Machine no, Address of the factory or premises, Date of purchase are to be entered by the Taxpayer.

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Central Board of Indirect Taxes and Customs  
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Name : dua singh Jurisdiction : C:CHENNAI-SOUTH > D:GUINDY > R:RANGE I  
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### FORM CE DEC-01

[See Rule 6 of Chewing Tobacco, Jarda Scented Tobacco and Gutkha Packing Machines (Capacity Determinaltion and Collection of Duty) Rules, 2026]  
Declaration of machines for the manufacture of notified goods under Section 3A of the Central Excise Act, 1944

DECLARATION TYPE : Initial Declaration

Central Excise Registration No. AHRTZ986QEM001  
Legal Name dua singh  
Trade Name, if any dua singh  
Address of the Factory / Premises RVS 2 C G road shollingar south chennai chennai south chennai 2 Tamil Nadu 630011  
Address of other premises manufacturing the same products Nungambakkam  
GSTIN Enter GSTIN Number  
Date of Filing 2026-02-04

Notified Goods and Denomination Details of Machines Available Details of Machines Installed out of (4) above Details of the intimation of the machines furnished to other departments Details of CCTV surveillance system installed in the premises Documents Uploaded Verification

#### 4. Details of Machines Available

(Refer Rule 6 of the specified Rules)

Sl. No.	Make (if available)	Model No. (if available)	Name of manufacturer	Machine No.	Address of the factory or premises	Date of purchase	Machine Working status	Installation Status	Action
(1)	(2)	(3)	(4)	(5)	(6)	(7)	(17)	(18)	(19)
1	TATA	1234-ABCD	TATA	1234@XYZ	Nungambakkam	03/12/2025	Yes	<input checked="" type="checkbox"/>	Add cup or funnel

Please ensure that all relevant details for all machines and tracks are ready and accurately compiled before proceeding with filling in the Declaration form. The Unique Machine Registration Number will be generated after Submission only. Once submitted, the Declaration cannot be added to, modified, or deleted. Further, no new Declaration or modification to an existing Declaration can be initiated until the previously submitted Declaration is approved. Kindly proceed with due care and caution.

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For Machine working Status, taxpayer has to select Yes or No from the dropdown menu. For Installation status, the taxpayer has to click the box under the "Installation Status" if the machine is installed. Then the taxpayer should click "add cup or funnel" button under action column to fill further details of the machine. Then the following 11 columns will appear to enable the taxpayer to fill details of the machine.



- i. Under the column “Type of machine”, there will be a dropdown menu with the options 1. Vertical 2.Horizontal

The screenshot displays the Central Board of Indirect Taxes and Customs portal. The user is logged in as 'dua singh' with jurisdiction 'C:CHENNAI-SOUTH > D:GUINDY > R:RANGE I'. The 'Details of Machines Available' section is active, showing a table with machine details. A red box highlights the 'Type of Machines' dropdown menu, which has the following options: Select, Select, Vertical, and Horizontal.

Sl. No.	Make (if available)	Model No. (if available)	Name of manufacturer	Machine No.	Address of the factory or premises	Date of purchase	Machine Working status	Installation Status	Action
(1)	(2)	(3)	(4)	(5)	(6)	(7)	(17)	(18)	(19)
1	TATA	1234-ABCD	TATA	1234@XYZ	Nungambakkam	03/12/2025	Yes	<input checked="" type="checkbox"/>	<a href="#">Add cup or funnel</a>

Type of Machines	No. of cups (only for vertical machines)	Gear Box Ratio of the Machine	Revolution Per Minute of main motor	Number of Funnels (only for horizontal machines)	RSP of pouches (in Rs)	Nature of Packing (e.g., Pouch, Tin, Container)	Packing capacity of each cup or funnel	Total packing capacity	Cup or funnel Working Status (Y/N)	Action
	(8)	(9)	(10)	(11)	(12)	(13)	(14)	(15)	(20)	(21)
Select										<input checked="" type="checkbox"/>
Select										<input checked="" type="checkbox"/>
Vertical										<input checked="" type="checkbox"/>
Horizontal										<input checked="" type="checkbox"/>

[Add Machine To List](#) [Cancel](#)

Please ensure that all relevant details for all machines and tracks are ready and accurately compiled before proceeding with filling in the Declaration form. The Unique Machine Registration Number will be generated after Submission only. Once submitted, the Declaration cannot be added to, modified, or deleted. Further, no new Declaration or modification to an existing Declaration can be initiated until the previously submitted Declaration is approved. Kindly proceed with due care and caution.

- ii. The fields such as No. of Cups(in case of Vertical Machine) , Gear Box Ratio of the machine, Revolution per minute of main motor, No. of Funnels(in case of Horizontal machine) are to be filled as per the Certificate of the Chartered Engineer.

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Ministry of Finance - Department of Revenue

Menu

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Details of Machines Available

Details of Machines Installed out of (4) above

Details of the intimation of the machines furnished to other departments

Details of CCTV surveillance system installed in the premises

Documents Uploaded

Verification

Name : dua singh

Jurisdiction : C:CHENNAI-SOUTH > D:GUINDY > R:RANGE I

Last Logged In: Feb 4, 2026, 5:24:26 PM

Central Excise Registration No.

AHRT2986QEM001

Legal Name

dua singh

Trade Name, if any

dua singh

Address of the Factory / Premises

RVS 2 C G road shollingar south chennai chennai south chennai 2 Tamil Nadu 630011

Address of other premises manufacturing the same products

Nungambakkam

GSTIN

Enter GSTIN Number

Date of Filing

2026-02-04

4. Details of Machines Available

(Refer Rule 6 of the specified Rules)

Sl. No.	Make (if available)	Model No. (if available)	Name of manufacturer	Machine No.	Address of the factory or premises	Date of purchase	Machine Working status	Installation Status	Action
(1)	(2)	(3)	(4)	(5)	(6)	(7)	(17)	(18)	(19)
1	TATA	1234-ABCD	TATA	1234@XYZ	Nungambakkam	03/12/2025	Yes	<input checked="" type="checkbox"/>	Add cup or funnel

Add cup or funnel Details

Type of Machines	No. of cups (only for vertical machines)	Gear Box Ratio of the Machine	Revolution Per Minute of main motor	Number of Funnels (only for horizontal machines)	RSP of pouches (in Rs)	Nature of Packing (e.g., Pouch, Tin, Container)	Packing capacity of each cup or funnel	Total packing capacity	Cup or funnel Working Status (Y/N)	Action
	(8)	(9)	(10)	(11)	(12)	(13)	(14)	(15)	(20)	(21)
Vertical	25	2:1	300		2	Pouch	10	250.00	Yes	<input checked="" type="checkbox"/>

Add New Track

Add Machine To List

Cancel

Please ensure that all relevant details for all machines and tracks are ready and accurately compiled before proceeding with filling in the Declaration form. The Unique Machine Registration Number will be generated after Submission only. Once submitted, the Declaration cannot be added to, modified, or deleted. Further, no new Declaration or modification to an existing Declaration can be initiated until the previously submitted Declaration is approved. Kindly proceed with due care and caution.

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04-02-2026

iii. Retail sale price of Pouches, Nature of packing, Packing capacity of each cup or funnel (maximum no of packages which can be packed

Page 16 of 35

for a particular weight of package in a minute) are to be filled by the manufacturer.

In case if the machine is with multiple tracks, the taxpayer can add more rows by clicking “Add New Track” option and fill the required particulars by following the procedure detailed above.

Central Board of Indirect Taxes and Customs  
Ministry of Finance - Department of Revenue

Name : dua singh Jurisdiction : C:CHENNAI-SOUTH > D:GUINDY > R:RANGE I Last Logged In: Feb 4, 2026, 5:24:26 PM

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AHRT2986QEM001 dua singh dua singh

Address of the Factory / Premises Address of other premises manufacturing the same products GSTIN Date of Filing

RVS 2 C G road shollingar south chennai chennai south chennai 2 Tamil Nadu 630011 Nungambakkam Enter GSTIN Number 2026-02-04

Notified Goods and Denomination Details of Machines Available Details of Machines installed out of (4) above Details of the intimation of the machines furnished to other departments Details of CCTV surveillance system installed in the premises Documents Uploaded Verification

4. Details of Machines Available  
(Refer Rule 6 of the specified Rules)

Sl. No.	Make (if available)	Model No. (if available)	Name of manufacturer	Machine No.	Address of the factory or premises	Date of purchase	Machine Working status	Installation Status	Action
(1)	(2)	(3)	(4)	(5)	(6)	(7)	(17)	(18)	(19)
1	TATA	1234-ABCD	TATA	1234@XYZ	Nungambakkam	03/12/2025	Yes	<input checked="" type="checkbox"/>	Add cup or funnel

Add cup or funnel Details

Type of Machines	No. of cups (only for vertical machines)	Gear Box Ratio of the Machine	Revolution Per Minute of main motor	Number of Funnels (only for horizontal machines)	RSP of pouches (in Rs)	Nature of Packing (e.g., Pouch, Tin, Container)	Packing capacity of each cup or funnel	Total packing capacity	Cup or funnel Working Status (Y/N)	Action
(8)	(9)	(10)	(11)	(12)	(13)	(14)	(15)	(20)	(21)	
Vertical	25	2:1	300		2	Pouch	10	250.00	Yes	<input checked="" type="checkbox"/> <input type="checkbox"/>
Horizontal		6:2	200	20	2	Tin	10	200.00	Yes	<input checked="" type="checkbox"/> <input type="checkbox"/>

Add New Track

Add Machine To List Cancel

Please ensure that all relevant details for all machines and tracks are ready and accurately compiled before proceeding with filling in the Declaration form. The Unique Machine Registration Number will be generated after Submission only. Once submitted, the Declaration cannot be added to, modified, or deleted. Further, no new Declaration or modification to an existing Declaration can be initiated until the previously submitted Declaration is approved. Kindly proceed with due care and caution.

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Once the details are entered in a Row, the Taxpayer should click the Green tick under Action Column. Then the entries made will be saved in the system and green tick will become edit(orange) button.

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Central Board of Indirect Taxes and Customs

Ministry of Finance - Department of Revenue

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Name : dua singh

Jurisdiction : C:CHENNAI-SOUTH > D:GUINDY > R:RANGE I

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AHRTZ986QEM001

dua singh

dua singh

Address of the Factory / Premises

Address of other premises manufacturing the same products

GSTIN

Date of Filing

RVS 2 C G road shollingar south chennai chennai south chennai 2 Tamil Nadu 630011

Nungambakkam

Enter GSTIN Number

2026-02-04

Notified Goods and Denomination

Details of Machines Available

Details of Machines installed out of (4) above

Details of the intimation of the machines furnished to other departments

Details of CCTV surveillance system installed in the premises

Documents Uploaded

Verification

4. Details of Machines Available

(Refer Rule 6 of the specified Rules)

Sl. No.	Make (if available)	Model No. (if available)	Name of manufacturer	Machine No.	Address of the factory or premises	Date of purchase	Machine Working status	Installation Status	Action
(1)	(2)	(3)	(4)	(5)	(6)	(7)	(17)	(18)	(19)
1	TATA	1234-ABCD	TATA	1234@XYZ	Nungambakkam	03/12/2025	Yes	<input checked="" type="checkbox"/>	Add cup or funnel

Add cup or funnel Details

Type of Machines	No. of cups (only for vertical machines)	Gear Box Ratio of the Machine	Revolution Per Minute of main motor	Number of Funnels (only for horizontal machines)	RSP of pouches (in Rs)	Nature of Packing (e.g., Pouch, Tin, Container)	Packing capacity of each cup or funnel	Total packing capacity	Cup or funnel Working Status (Y/N)	Action
(8)	(9)	(10)	(11)	(12)	(13)	(14)	(15)	(20)	(21)	
Vertical	25	2:1	300		2	Pouch	10	250.00	Yes	<input checked="" type="checkbox"/>
Horizontal		6:2	200	20	2	Tin	10	200.00	Yes	<input checked="" type="checkbox"/>

Add New Track

Add Machine To List Cancel

Please ensure that all relevant details for all machines and tracks are ready and accurately compiled before proceeding with filling in the Declaration form. The Unique Machine Registration Number will be generated after Submission only. Once submitted, the Declaration cannot be added to, modified, or deleted. Further, no new Declaration or modification to an existing Declaration can be initiated until the previously submitted Declaration is approved. Kindly proceed with due care and caution.

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04-02-2026

If the taxpayer have more than one machine, he should furnish the details of all the machines by clicking “Add Machine to List” and enter details of the machines as detailed above.

Central Excise x Central Excise x +

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Central Board of Indirect Taxes and Customs  
Ministry of Finance - Department of Revenue

Name : dua singh Jurisdiction : C:CHENNAI-SOUTH > D:GUINDY > R:RANGE I Last Logged In: Feb 4, 2026, 5:24:26 PM

Dashboard

AHRTZ986QEM001 dua singh dua singh

Address of the Factory / Premises Address of other premises manufacturing the same products GSTIN Date of Filing

RVS 2 C G road shollingar south chennai chennai south chennai 2 Tamil Nadu 630011 Nungambakkam Enter GSTIN Number 2026-02-04

Notified Goods and Denomination Details of Machines Available Details of Machines installed out of (4) above Details of the intimation of the machines furnished to other departments Details of CCTV surveillance system installed in the premises Documents Uploaded Verification

4. Details of Machines Available  
(Refer Rule 6 of the specified Rules)

Sl. No.	Make (if available)	Model No. (if available)	Name of manufacturer	Machine No.	Address of the factory or premises	Date of purchase	Machine Working status	Installation Status	Action
(1)	(2)	(3)	(4)	(5)	(6)	(7)	(17)	(18)	(19)
1	TATA	1234-ABCD	TATA	1234@XYZ	Nungambakkam	03/12/2025	Yes	<input checked="" type="checkbox"/>	Add cup or funnel

Add cup or funnel Details

Type of Machines	No. of cups (only for vertical machines)	Gear Box Ratio of the Machine	Revolution Per Minute of main motor	Number of Funnels (only for horizontal machines)	RSP of pouches (in Rs)	Nature of Packing (e.g., Pouch, Tin, Container)	Packing capacity of each cup or funnel	Total packing capacity	Cup or funnel Working Status (Y/N)	Action
	(8)	(9)	(10)	(11)	(12)	(13)	(14)	(15)	(20)	(21)
Vertical	25	2:1	300		2	Pouch	10	250.00	Yes	<input type="checkbox"/> <input type="checkbox"/>
Horizontal		6:2	200	20	2	Tin	10	200.00	Yes	<input type="checkbox"/> <input type="checkbox"/>

Add New Track

Add Machine To List Cancel

Please ensure that all relevant details for all machines and tracks are ready and accurately compiled before proceeding with filling in the Declaration form. The Unique Machine Registration Number will be generated after Submission only. Once submitted, the Declaration cannot be added to, modified, or deleted. Further, no new Declaration or modification to an existing Declaration can be initiated until the previously submitted Declaration is approved. Kindly proceed with due care and caution.

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Once the details are entered in subsequent rows, the Taxpayer should click “Save all Machine” button before proceeding to next page. Then the message namely “The Unique Machine Registration Number will be generated on submission only” as below.

Central Excise

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Central Board of Indirect Taxes and Customs  
Ministry of Finance - Department of Revenue

Name : dua singh

Jurisdiction : C:CHENNAI-SOUTH > D:GUINDY > R:RANGE I

Dashboard

Last Logged In: Feb 4, 2026, 5:24:26 PM

Success

The Unique Machine Registration Number will be generated on Submission only.

Close

DECLARATION TYPE : Initial Declaration

Central Excise Registration No.

AHRT2986QEM001

Legal Name

dua singh

Trade Name, if any

dua singh

Address of the Factory / Premises

RVS 2 C G road shollingar south chennai chennai south chennai 2 Tamil Nadu 630011

Address of other premises manufacturing the same products

Nungambakkam

GSTIN

Enter GSTIN Number

Date of Filing

2026-02-04

Notified Goods and Denomination

Details of Machines Available

Details of Machines installed out of (4) above

Details of the intimation of the machines furnished to other departments

Details of CCTV surveillance system installed in the premises

Documents Uploaded

Verification

4. Details of Machines Available

(Refer Rule 6 of the specified Rules)

Sl. No.	Make (if available)	Model No. (if available)	Name of manufacturer	Machine No.	Address of the factory or premises	Date of purchase	Machine Working status	Installation Status	Action
(1)	(2)	(3)	(4)	(5)	(6)	(7)	(17)	(18)	(19)
1	BIRLA	1234-ABCD	BIRLA	1234@abcd	NUNGAMBAKKAM	04/12/2025	Yes	<input checked="" type="checkbox"/>	<div></div> <div></div> <div></div>

Previous

Next

Save All Machines

Add New Machine

Please ensure that all relevant details for all machines and tracks are ready and accurately compiled before proceeding with filling in the Declaration form. The Unique Machine Registration Number will be generated after Submission only. Once submitted, the Declaration cannot be added to, modified, or deleted. Further, no new Declaration or modification to an existing Declaration can be initiated until the previously submitted Declaration is approved. Kindly proceed with due care and caution.

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17:44  
04-02-2026

Step 5 : In Table 5 (Part A), **Details of installed machines** will be auto fetched from Table 4 in case the machine is installed and the taxpayer



had clicked “Installation Status” against each machine in Table 4 .

Step 6: The details of intimation of the machines furnished to other departments should be furnished in Table 7

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Central Board of Indirect Taxes and Customs  
Ministry of Finance - Department of Revenue

Home

Menu

Name : dua singh Jurisdiction : C:CHENNAI-SOUTH > D:GUINDY > R:RANGE I

Last Logged In: Feb 4, 2026, 5:24:26 PM

Dashboard

FORM CE DEC-01

[See Rule 6 of Chewing Tobacco, Jarda Scented Tobacco and Gutkha Packing Machines (Capacity Determination and Collection of Duty) Rules, 2026]  
Declaration of machines for the manufacture of notified goods under Section 3A of the Central Excise Act, 1944

DECLARATION TYPE : Initial Declaration

Central Excise Registration No.  
AHRT2986QEM001

Legal Name  
dua singh

Trade Name, if any  
dua singh

Address of the Factory / Premises  
RVS 2 C G road shollingar south chennai chennai south chennai 2 Tamil Nadu 630011

Address of other premises manufacturing the same products  
Nungambakkam

GSTIN  
Enter GSTIN Number

Date of Filing  
2026-02-04

Notified Goods and Denomination

Details of Machines Available

Details of Machines Installed out of (4) above

Details of the intimation of the machines furnished to other departments

Details of CCTV surveillance system installed in the premises

Documents Uploaded

Verification

5. Details of Machines Installed out of (4) above  
(Refer Rule 6 of the specified Rules)

Part A: Existing Machines

Sl. No. (1)	Make (if available) (2)	Model No. (if available) (3)	Name of manufacturer (4)	Machine No. (5)	Address of the factory or premises (6)	Date of purchase (7)	Machine Working status (17)	Action (19)
1	BIRLA	1234-ABCD	BIRLA	1234@ABCD	NUNGAMBAKKAM	04/12/2025	Yes	

Previous

Next

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IN

17:46  
04-02-2026



Taxpayer can more rows by clicking add button to enter the details of the intimation given to other department in connection with the machines. Once the details are entered and saved, the following message will appear.

The screenshot shows the Central Board of Indirect Taxes and Customs portal. A success message is displayed: "Intimation Details Saved Successfully!". Below the message, there is a form for entering details. The form includes fields for Central Excise Registration No., Legal Name, Trade Name, Address of the Factory / Premises, Address of other premises manufacturing the same products, GSTIN, and Date of Filing. The declaration type is set to "Initial Declaration".

Below the form, there is a table titled "7. Details of the Intimation of the machines furnished to other departments." with the following data:

Sl. No.	Date of intimation	Name of Govt. department / any other agency or organisation	Details of declaration (Proof to be uploaded as pdf)	Action
(1)	(2)	(3)	(4)	(5)
1	10/07/2025	FSSI	Refer to section "Documents Upload (Table 9) and Sl. No. 4"	Edit Delete
2	09/10/2025	GST	Refer to section "Documents Upload (Table 9) and Sl. No. 4"	Edit Delete

At the bottom of the table, there are buttons for "Previous", "Next", "Save", and "Add New Row".

Step 7: As per Rule 17, Every manufacturer operating machines for the manufacture of the notified goods shall install a functional CCTV surveillance system covering all Areas where packing machines are installed in the premises. Details of CCTV-SS such as Date of installation, Number of CCTV cameras installed, Area/Section where installed are to be filled by the Taxpayer under Table 10

Central Excise

Central Board of Indirect Taxes and Customs  
Ministry of Finance - Department of Revenue

Name : dua singh Jurisdiction : C:CHENNAI-SOUTH > D:GUINDY > R:RANGE I Last Logged In: Feb 4, 2026, 5:24:26 PM

DECLARATION TYPE : Initial Declaration

Central Excise Registration No. AHRTE2986QEM001

Legal Name dua singh

Trade Name, if any dua singh

Address of the Factory / Premises RVS 2 C G road shollingar south chennai chennai south chennai 2 Tamil Nadu 630011

Address of other premises manufacturing the same products Nungambakkam

GSTIN Enter GSTIN Number

Date of Filing 2026-02-04

Notified Goods and Denomination Details of Machines Available Details of Machines installed out of (4) above Details of the intimation of the machines furnished to other departments Details of CCTV surveillance system installed in the premises Documents Uploaded Verification

10. Details of CCTV surveillance system installed in the premises

Sl. No. (1)	Date of installation (2)	Number of CCTV cameras installed (3)	Area / Section where installed (4)	Action (5)
1	01/02/2026	5	1st floor	<a href="#">Edit</a> <a href="#">Delete</a>

Previous Next Save Add New Row

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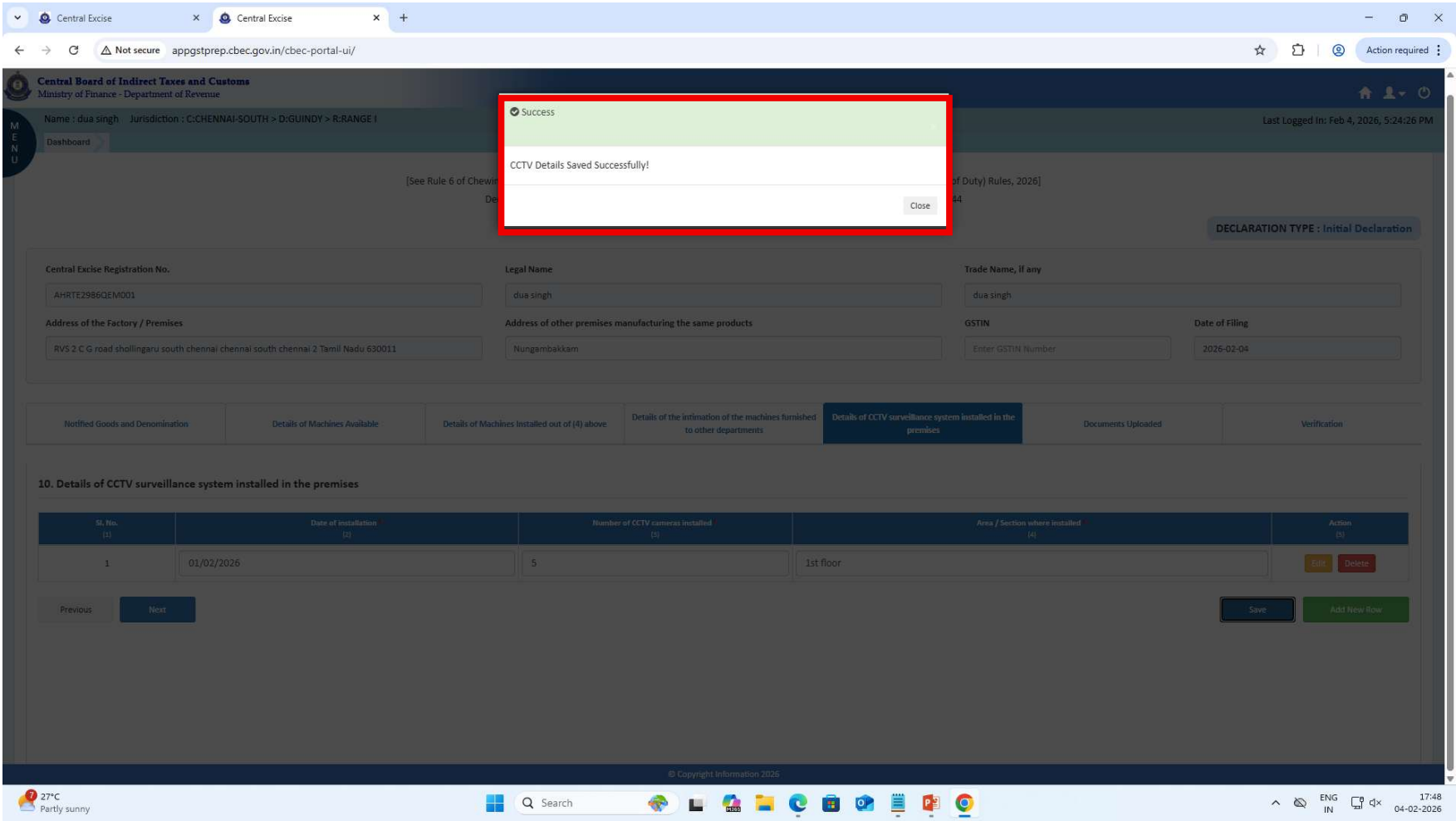
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ENG IN 17:47 04-02-2026

Further the taxpayer can add more rows for furnishing the details of the CCTV installed by clicking “Add New Row”. Before proceeding to

next page, the taxpayer should save the details by clicking “Save” button. Once saved, the following message will appear.



Step 8: All the required documents are to be uploaded by the Taxpayer. In respect of documents to be uploaded, maximum of five documents

of 2mb each only can be uploaded.

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Central Board of Indirect Taxes and Customs  
Ministry of Finance - Department of Revenue

Name : dua singh Jurisdiction : C:CHENNAI-SOUTH > D:GUINDY > R:RANGE I

Last Logged In: Feb 4, 2026, 5:24:26 PM

Dashboard

FORM CE DEC-01

[See Rule 6 of Chewing Tobacco, Jarda Scented Tobacco and Gutkha Packing Machines (Capacity Determination and Collection of Duty) Rules, 2026]  
Declaration of machines for the manufacture of notified goods under Section 3A of the Central Excise Act, 1944

DECLARATION TYPE : Initial Declaration

Central Excise Registration No.  
AHRT2986QEM001

Legal Name  
dua singh

Trade Name, if any  
dua singh

Address of the Factory / Premises  
RVS 2 C G road shollingar south chennai chennai south chennai 2 Tamil Nadu 630011

Address of other premises manufacturing the same products  
Nungambakkam

GSTIN  
Enter GSTIN Number

Date of Filing  
2026-02-04

Notified Goods and Denomination

Details of Machines Available

Details of Machines Installed out of (4) above

Details of the intimation of the machines furnished to other departments

Details of CCTV surveillance system installed in the premises

Documents Uploaded

Verification

9. Documents Uploaded (Maximum 5 documents, 2mb each (pdf))

Sl. No (1)	Description of Documents (2)	Document Upload (PDF only) (3)
1	Technical Specification Sheet of Machines (Manufacturer's Manual) *	AACCM6811CHS001_JABALPUR_CHHINDWARA_RANGE-PADHURNA.pdf
2	Certificate from Chartered Engineer (certifying speed and capacity of the machines) *	AAACD0132HHS004_reg01_meerut.pdf
3	Layout Plan of the Factory indicating machine locations *	2411712142.pdf
4	Other Department Intimation Declaration	AAMCS8708AHS001_REG01_DELHI.pdf
5	Others	AAACD0132HHS004_reg01_meerut.pdf

Previous Next

Save

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ENG  
IN

17:48  
04-02-2026

After the documents are uploaded, the taxpayer should save the details uploaded by clicking “Save” button. The following message will appear.

The screenshot shows the Central Board of Indirect Taxes and Customs portal. A success message is displayed in a green box: "Success Documents Saved Successfully!". Below the message, the "Documents Uploaded" section is visible, showing a table with 5 documents. The table has columns for S. No, Description of Documents, and Document Upload (PDF only). The documents are:

S. No	Description of Documents	Document Upload (PDF only)
1.	Technical Specification Sheet of Machines (Manufacturer's Manual) *	AAACM68110V001_JASALPUR_CHHINDWARA_RANGE-PADHURNA.pdf
2.	Certificate from Chartered Engineer (certifying speed and capacity of the machines) *	AAACD0132HR5004_reg01_merut.pdf
3.	Layout Plan of the Factory indicating machine locations *	2411712142.pdf
4.	Other Department Information Declaration	AAAC58706AH5001_REG01_DELHI.pdf
5.	Others	AAACD0132HR5004_reg01_merut.pdf

At the bottom of the table, there are "Previous" and "Next" buttons. A "Save" button is located at the bottom right of the page.


Step 9: Verification : The Authorized Signatory has to furnish self-declaration with regard to Verification

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**Central Board of Indirect Taxes and Customs**  
Ministry of Finance - Department of Revenue

Home | User | Power

NAME : dua singh    Jurisdiction : C:CHENNAI-SOUTH > D:GUINDY > R:RANGE I    Last Logged In: Feb 4, 2026, 5:24:26 PM

Dashboard

DECLARATION TYPE : Initial Declaration

Central Excise Registration No.  
AH RTE2986QEM001

Legal Name  
dua singh

Trade Name, if any  
dua singh

Address of the Factory / Premises  
RVS 2 C G road shollingar south chennai chennai south chennai 2 Tamil Nadu 630011

Address of other premises manufacturing the same products  
Nungambakkam

GSTIN  
Enter GSTIN Number

Date of Filing  
2026-02-04

Notified Goods and Denomination

Details of Machines Available

Details of Machines Installed out of (4) above

Details of the intimation of the machines furnished to other departments

Details of CCTV surveillance system installed in the premises

Documents Uploaded

**Verification**

**10. Verification**

I, Adani (Name of Authorised Signatory), son/daughter of Ambani, hereby solemnly affirm and declare that the information given hereinabove is true and correct to the best of my knowledge and belief and nothing has been concealed therefrom. I understand that any false declaration is liable for penal action under the Central Excise Act, 1944 and rules made thereunder.

Place \*  
Chennai

Date  
04/02/2026

Name \*  
Adani

Designation \*  
CEO

This is a system generated document and since the taxpayer is logging in using his/her credentials, signature is not required.

Previous

Save

Submit Application

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17:49 04-02-2026

Once entries are made the Taxpayer should save the data by clicking save button. On saving the data, the following message will appear.



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Central Board of Indirect Taxes and Customs  
Ministry of Finance - Department of Revenue

Name : dua singh Jurisdiction : C:CHENNAI-SOUTH > D:GUINDY > R:RANGE I

Dashboard

Central Excise Registration No.  
AHRTE2986QEM001

Address of the Factory / Premises  
RVS 2 C G road shollingar south chennai chennai south chennai 2 Tamil Nadu 630011

Address of other premises manufacturing the same products  
Nungambakkam

Trade Name, if any  
dua singh

GSTIN  
Enter GSTIN Number

Date of Filing  
2026-02-04

DECLARATION TYPE : Initial Declaration

Notified Goods and Denomination Details of Machines Available Details of Machines Installed out of (4) above Details of the intimation of the machines furnished to other departments Details of CCTV surveillance system installed in the premises Documents Uploaded Verification

10. Verification

I, Adani (Name of Authorised Signatory), son/daughter of Ambani, hereby solemnly affirm and declare that the information given hereinabove is true and correct to the best of my knowledge and belief and nothing has been concealed therefrom. I understand that any false declaration is liable for penal action under the Central Excise Act, 1944 and rules made thereunder.

Place \*  
Chennai

Date  
04/02/2026

Name \*  
Adani

Designation \*  
CEO

This is a system generated document and since the taxpayer is logging in using his/her credentials, signature is not required.

Previous Save Submit Application

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ENG IN 17:49 04-02-2026

Now the taxpayer can submit the Declaration form by clicking submit button. A message of successful filing of form along with the “Declaration

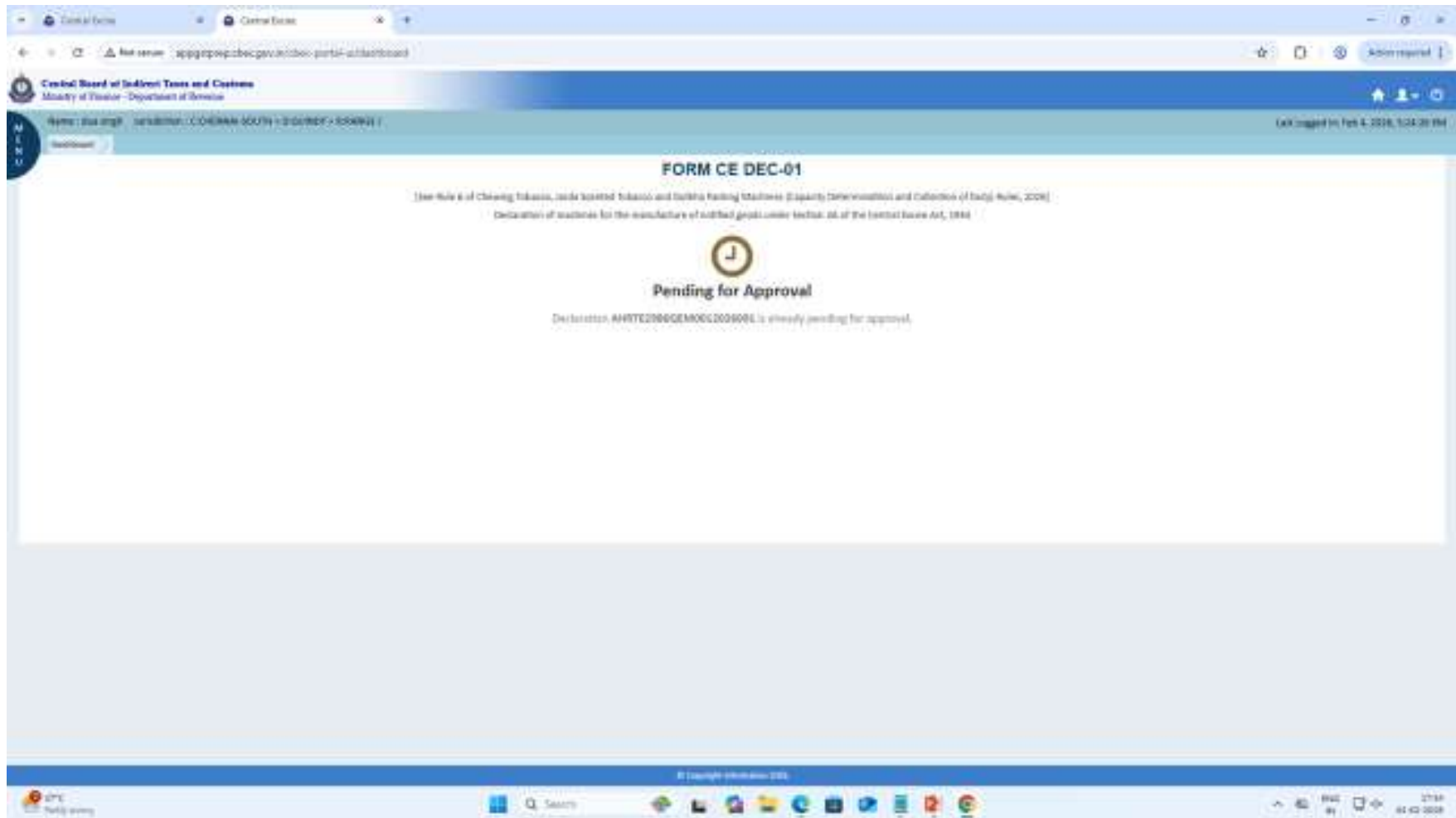
Number” will be displayed on the screen.

The screenshot displays the CBIC portal interface. At the top, the header identifies the Central Board of Indirect Taxes and Customs, Ministry of Finance - Department of Revenue. The user is logged in as 'dua singh' with jurisdiction 'C:CHENNAI-SOUTH > D:GUINDY > R:RANGE I'. A green success message box is prominently displayed, indicating that the declaration was submitted successfully with the number AHRT2986QEM0012026001. The background shows the declaration form with various fields filled out, including the Central Excise Registration No. (AHRT2986QEM001), Address of the Factory / Premises (RVS 2 C G road sholingaru south chennai chennai south chennai 2 Tamil Nadu 630011), and Address of other premises manufacturing the same products (Nungambakkam). The form also includes sections for Notified Goods and Denomination, Details of Machines Available, Details of Machines Installed out of (4) above, Details of the intimation of the machines furnished to other departments, Details of CCTV surveillance system installed in the premises, Documents Uploaded, and Verification. The verification section includes a declaration by the authorized signatory, Adani, on 04/02/2026, with the designation CEO. The form is ready for submission, with 'Save' and 'Submit Application' buttons visible at the bottom right.

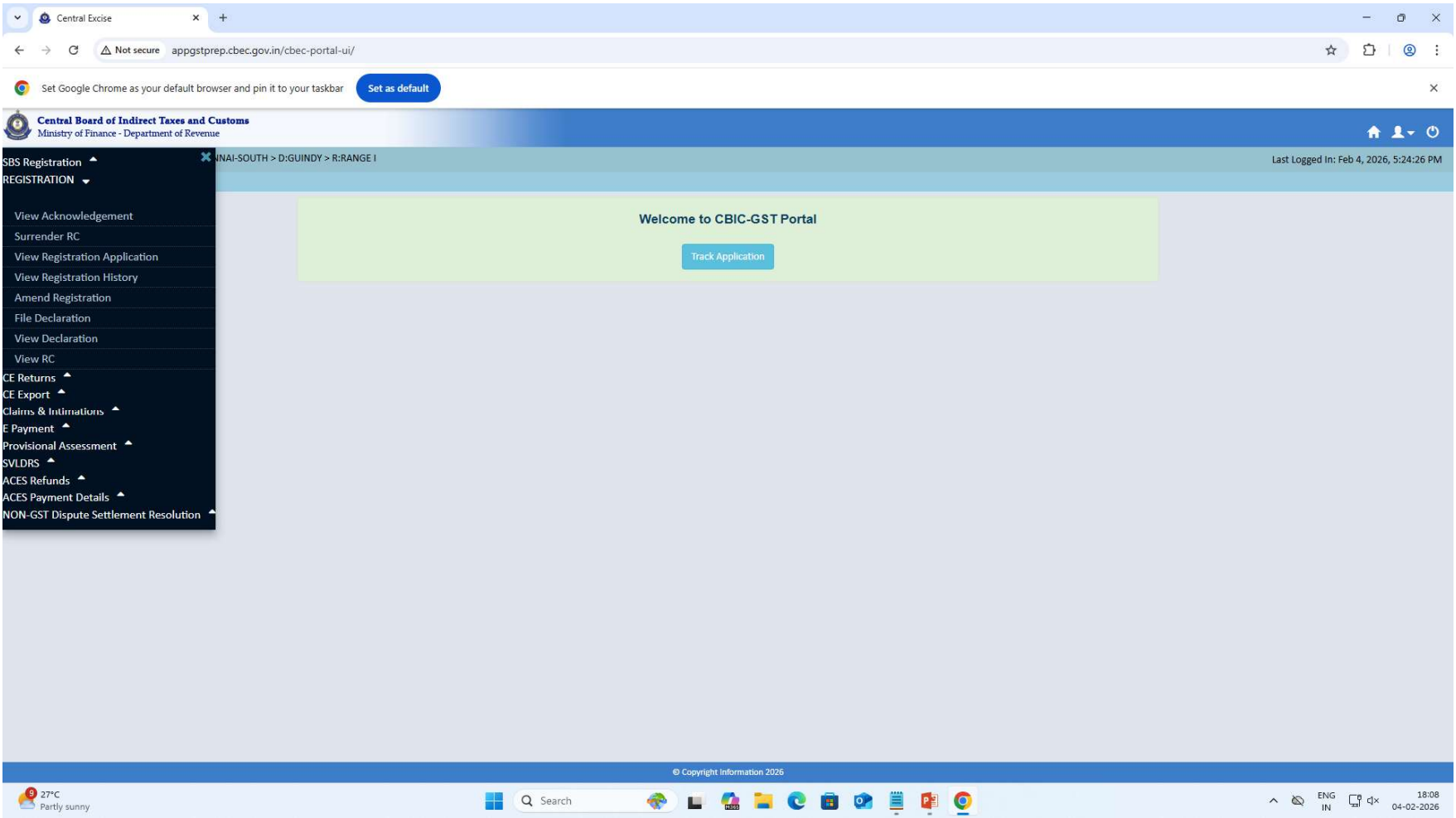
The Registered Persons should ensure the correctness while filing the details in the declaration form, as details once filled and submitted cannot be altered or edited later.

NOTE: It is pertinent to mention here that as per Rule6 (3), No fresh declaration shall be filed until an order has been passed by the jurisdictional Deputy Commissioner/Assistant Commissioner in respect of declaration filed earlier.

In case if the taxpayer tries to file another declaration before approval of the earlier declaration filed, the following message will appear.



On successful submission of the declaration, the taxpayer can view the Declaration Form filed by clicking MENU>REGISTRATION>VIEW DECLARATION.



On clicking view Declaration , taxpayer can view the details entered. The taxpayer can now view the “Unique Machine Registration Number “ generated by the system under the tab “Details of Machines Available” and under column Registration No of the Machine

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**Central Board of Indirect Taxes and Customs**  
Ministry of Finance - Department of Revenue

Home

Profile

Logout

🔔

⌵

🔄

Menu

Name : dua singh

Jurisdiction : C:CHENNAI-SOUTH > D:GUINDY > R:RANGE I

Dashboard

Last Logged In: Feb 4, 2026, 5:24:26 PM

Central Excise Registration No.

AH RTE2986QEM001

Legal Name

dua singh

Trade Name, if any

dua singh

Address of the Factory / Premises

RVS 2 C G road shollingaru south chennai chennai south chennai 2 Tamil Nadu 630011

Address of other premises manufacturing the same products

Nungambakkam

GSTIN

Date of Filing

04/02/2026

Notified Goods and Denomination

Details of Machines Available

Details of the intimation of the machines furnished to other departments

Details of CCTV surveillance system installed in the premises

Documents Uploaded

Verification

4. Details of Machine Available

(Refer Rule 6 of the specified Rules)

Sl. No. (1)	Registration No. of the Machine (16)	Make (if available) (2)	Model No. (if available) (3)	Name of manufacturer (4)	Machine No. (5)	Address of the factory or premises (6)	Date of purchase (7)	Machine Working status (8)	Is-Installed (9)	Action (10)
1	AH RTE2986QEM001001	BIRLA	1234-ABCD	BIRLA	1234@abcd	NUNGAMBAKKAM	04/12/2025	Yes	<input checked="" type="checkbox"/>	

Cup/Funnel Details

Sl. No.	Cup or funnel Reg No.	Type of Machines	No. of cups (only for vertical machines) (8)	Gear Box Ratio of the Machine (9)	Revolution Per Minute of main motor (10)	Number of Funnels (only for horizontal machines) (11)	RSP of pouches (in Rs) (12)	Nature of Packing (e.g., Pouch, Tin, Container) (13)	Packing capacity of each cup or funnel (14)	Total packing capacity (15)	Cup or funnel Working Status (Y/N) (20)
1	AH RTE2986QEM001001TK001	Vertical	25	2:1	500		25	Tin	25	625	Yes

Close

Previous

Next

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ENG

IN

17:51

04-02-2026

Page 35 of 35